



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2018-1517

Substitute

2/13/2018

Purchasing Type: Change Order (CO)

Public Hearing: YES ☐ NO ☒

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): 2

CO – Change Order No. 2 to Contract No. 1072357 for Maloof Building Restrooms Maintenance: for use by the Department of Facilities Management (FM). Consists of providing modification of ten (10) hallway restrooms at the Maloof Administrative Building, 2nd Floor through 6th Floor. Awarded to Hawk Construction Company, LLC. Amount Not To Exceed: \$64,232.81.

Information Contact: Talisa Clark, CPPO

Phone Number: (404) 687-2797

PURPOSE:

Awarded by the BOC on July 27, 2017 for an amount not to exceed \$146,529.94. On December 5, 2017, the BOC approved Change Order No. 1 for an amount not to exceed \$91,047.06. This contract consists of providing modifications of ten (10) hallway restrooms located on the second through sixth of at the Maloof Administrative Building. This request is to add funding for the additional scope of work to remove and replace light grids, wall plates and door stops, metal trash cans, paint the registers in restrooms, add and install ten (10) new mirrors, place new floor and wall tiles for the fifth and sixth floor restrooms, remove cabinets in third floor restrooms and modify the first floor restrooms.

RECOMMENDATION:

Recommend approval of Change Order No. 2 to increase the contract amount with:

Hawk Construction Company, LLC, 158 Fairview Rd., Ste. E, Ellenwood, GA 30294

Amount Not To Exceed: \$64,232.81

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|---------------------------------|
| 1. LSBE-MSA Firm: | 100% |
| 2. Contract Effective Date: | July 27, 2017 |
| 3. Contract Expiration Date: | December 31, 2018 |
| 4. Amount Spent To Date: | \$237,577.00 |
| 5. Funding: | CIP Facilities Master Plan (FM) |

AGENDA NOTES

Solicitation Name and Number	Maloof Building Restrooms Maintenance ITB No. 17-100837
Procurement Agent	Tammy Shew
Date Solicitation bid prices expires. (Indicate if vendor has agreed to extend bid date/prices. Include new date.)	N/A
Solicitation Name, Number and Contract Number of expiring/expired contract (If no previous contract, please indicate N/A)	Maloof Building Restrooms Maintenance ITB No. 17-100837, CPA No. 1072357
Previous Contract Number, Contractor Name and Award Amount (Include increases and Total Award Amount)	\$237,577.00 CPA No. 1072357 Hawk Construction Company, LLC Initial Amount - \$146,529.94 Change Order No. 1 – \$91,047.06
Previous Amount Spent on Expiring/Expired Contract (If multiple award, List Amount Spent per Contract and include Total Amount Spent)	\$237,577.00
Prime Contractor Information and LSBE – Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA, Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided and Number of years in business)	Hawk Construction Company, LLC – Prime: LSBE-MSA Miles Traylor, Owner Years in business: 15 Years doing business with DeKalb: 6
Attachments	Change Order Request Form Price Quotes

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management	From: Clyde Stovall
ITB No.: 17-100837	Title: Maloof Building Restrooms Maintenance
Effective Date: July 27, 2017	Expiration Date: December 31, 2018
Contract APPROVED Amount: \$237,577.00	

Contractor(s)	Contract No.	Amount Spent	
Hawk Construction Company LLC	1072357	\$115,841.00	

Total Amount Spent to Date: \$115,841.00

User Department Recommendation: Facilities Management recommends acceptance of Change Order No. 2 & 3 for additional work at the Maloof Building Restroom Maintenance which includes the following: CO2 - replace light grids, paint registers, replace wall floor stops, revised faucets, add full length mirrors, replace metal towel dispenser/trash units and remove undersink cabinets. CO3 - Replace floor and wall tile.

Contract Amount: \$ 237,577.00
Change Order No. 2: \$ 2,262.81
Change Order No. 3: \$ 10,495.00
Now Contract Amount: \$ 250,334.81

Clyde Stovall
Department Director Signature

January 3, 2018
Date

Funding: General ☒ Enterprise ☐ 3 Digit Fund Code CIP
CIP Line Item No. (if applicable): CIP Facilities Master Plan #601005

For Use by Purchasing and Contracting: Approve ☒ Deny ☐

Additional Comments:

Chris Head
Purchasing and Contracting Signature

1/4/18
Date

1/2/2018

REVISED

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management

From: Clyde Stovall

ITB No.: 17-100837

Title: Maloof Building Restrooms Maintenance

Effective Date: July 27, 2017

Expiration Date: December 31, 2018

Contract APPROVED Amount: \$237,577.00

Contractor(s)	Contract No.	Amount Spent	
Hawk Construction Company LLC	1072357	\$237,577.00	

Total Amount Spent to Date: \$237,577.00

User Department Recommendation:

Facilities Management is requesting an increase of \$49,125.00 to the contract limit for renovation of the Maloof Building 1st floor restrooms. In addition, \$350.00 is needed to replace door in the women's restroom and \$2,000.00 for contingency for unforeseen expenses on the 6th floor construction. The total amount requested is \$51,475.00.



Department Director Signature



Date

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code _____

CIP Line Item No. (if applicable): CIP Facilities Master Plan #601005

For Use by Purchasing and Contracting:

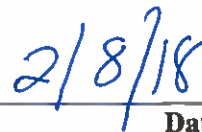
Approve ☒

Deny ☐

Additional Comments:



Purchasing and Contracting Signature



Date

2/8/2018

CHANGE ORDER NO. 2, ATTACHMENT A

Change Order



Hawk Construction Company LLC
158 Fairview Rd. Suite E
Ellenwood, GA 30294
Office: (678) 565-5120
Fax: (678) 565-7950

Date:

December 22, 2017

Owner:

Dekalb County Georgia

Contractor:

Hawk Construction Company
LLC

Project name:

Maloo Building Restroom
Maintenance

Change order number:

HwkMalooCO-02

Original contract date: October 17, 2017

The following changes were performed that are not on the original plan documents :	
1. Remove and replace light grids 2nd- 6th floor	\$318.10
2. Paint registers in restrooms	\$125.00
3. Remove and replace wall plates and door stops in restrooms	\$110.12
4. Remove and replace faucets in 3rd floor restrooms	\$1,239.49
5. 10 new mirrors and installation in 2nd -6th floor restrooms	\$3,078.10
6. Remove and replace metal trash cans (10)	\$3,972.00
7. Remove cabinets in 3rd floor restrooms	\$300.00
8. CREDIT: Cabinets in original estimate (Material was paid upfront for 4 floors (3,680)) Original bid \$8000- \$3680 —	(\$4,320.00)
9. CREDIT: Faucets and plumbing (\$2,140) Paper towel dispensers (\$420)	(\$2,560.00)

The original contract sum was: \$146,529.94

Net amount of previous change orders: \$91,047.06

Total original contract amount plus or minus net change orders: \$237, 577.00

Total amount of this change order: \$2,262.81

The new contract amount including this change order will be: \$239,839.81

The contract time will be changed by the following number of days: () Days

The date of completion as of the date of this change order is:

Contractor:

Hawk Construction Company LLC

Company name
158 Fairview Rd Suite E

Address
Ellenwood, GA 30294

City, State, Zip

12/22/2017

Date

Miles Traylor

Signature

Owner:

Dekalb County Maloo Administration Building

Name
1300 Commerce Drive 2nd floor

Address
Decatur, GA 30030

City, State, Zip

Date

Signature

CHANGE ORDER NO. 2, ATTACHMENT A

Change Order



Hawk Construction Company LLC
158 Fairview Rd. Suite E
Ellenwood, GA 30294
Office: (678) 565-5120
Fax: (678) 565-7950

Date:

December 27, 2017

Owner:

Dekalb County Georgia

Contractor:

Hawk Construction Company
LLC

Project name:

Maloof Building Restroom
Maintenance

Change order number:

HwkMaloofCO-03

Original contract date: October 17, 2017

The following changes were performed that are not on the original plan documents :

1. New floor and wall Tile change from original selection for 5th and 6th floors	\$10,495.00
<i>-Dy. color tiles</i>	

The original contract sum was:

\$146,529.94

Net amount of previous change orders:

\$93,309.87

Total original contract amount plus or minus net change orders:

\$239,839.81

Total amount of this change order:

\$10,495.00

The new contract amount including this change order will be:

\$250,334.81

The contract time will be changed by the following number of days:

() Days

The date of completion as of the date of this change order is:

Contractor:

Hawk Construction Company LLC

Company name

158 Fairview Rd Suite E

Address

Ellenwood, GA 30294

City, State, Zip

Date

Signature

Owner:

Dekalb County Maloof Administration Building

Name

1300 Commerce Drive 2nd floor

Address

Decatur, GA 30030

City, State, Zip

Date

Signature



Estimate

Hawk Construction Company LLC

"We Strive For Excellence"

158 Fairview Road Suite E
Ellenwood, Georgia 30294
Phone 678-565-5120
Fax 678-565-7950
mhawkconstruction@yahoo.com

Estimate #1803
Date: February 1, 2018

TO:

DeKalb County Government Dept. of Purchasing and Contracting
1300 Commerce Drive, 2nd Floor
Decatur, GA 30030
404-371-6331

RE:

Maloof Building Restrooms Maintenance
ITB No. 17-100837
1300 Commerce Drive, 2nd Floor
Decatur, GA 30030

SALESPERSON	JOB	WO#	PAYMENT TERMS	ESTIMATE VALID
Jerome Lee	Maloof Administration Building Restrooms Modification 1st restroom	ITB No. 17-100837	Do Not Exceed 30 Days upon Receipt	30 days

QTY	DESCRIPTION	UNITS	LINE TOTAL
	Maloof Administration Building Material and Labor Cost		
	1. Demolition of restroom current building materials including toilets, sinks, lighting, and flooring 2. Painting walls and ceiling 3. Removing and installing all ceiling tiles 4. Removing current light system and installing LED recess lights. Removing and installing new light grids 5. Installing all new bathroom partitions & accessories 6. Installing all new toilets, sinks, plumbing supplies 7. Framing new cabinets and fabricating of granite countertops and installation 8. Onsite dumpster 9. Final Cleaning and working overnight and weekends to complete repairs		\$49,125.00
		SUBTOTAL	\$49,125.00
		AMOUNT PAID	0.00
		TOTAL OWED	49,125.00

Make all checks payable to Hawk Construction Co. LLC
THANK YOU FOR YOUR BUSINESS!