DeKalb County Government

Manuel J. Maloof Center 1300 Commerce Drive Decatur, Georgia 30030



Summary

Tuesday, October 22, 2019 9:00 AM

Manuel J. Maloof Auditorium

Board of Commissioners

Commissioner Jeff Rader, Presiding Officer, District 2 Commissioner Steve Bradshaw, Deputy Presiding Officer, District 4

Commissioner Nancy Jester, District 1
Commissioner Jeff Rader, District 2
Commissioner Larry Johnson, District 3
Commissioner Steve Bradshaw, District 4
Commissioner Mereda Davis Johnson, District 5
Commissioner Kathie Gannon, Super District 6
Commissioner Lorraine Cochran-Johnson, Super District 7

Staff Present: Michael Thurmond, Chief Executive Officer, Zachary Williams, Executive Assistant/ Chief Operating Officer, Barbara Sanders- Norwood, County Clerk, Viviane Ernstes, County Attorney

A. INSPIRATIONAL

Geshe Dadul Namgyal Drepung Loseling Monastery, Inc.

PLEDGE OF ALLEGIANCE

Commissioner Steve Bradshaw District 4

B. PRESENTATIONS

National Senior Center Month Breast Cancer Awareness Miller Grove HS Culinary Arts Program

C. COMMENTS FROM THE PUBLIC

The purpose of public comment is to allow the public to voice county-related requests, concerns or opinions during the Commission meeting. Speakers will only have the opportunity for one public comment per meeting. Each speaker must complete a speaker card and present it to the clerk before the beginning of the public comment portion of the meeting. Cards turned in to the clerk from the time the general meeting is convened (generally 9 A.M.) and by the beginning of public comment portion generally following presentations on the agenda. The clerk will accept cards on a first-come, first-served basis. Prior to the clerk's call for public comment, speakers who are residents of DeKalb County shall be allowed to speak before residents of other counties are allowed to speak.

Once the public comment portion of the meeting begins, speaker cards will no longer be accepted. Speakers will be allowed to speak for three minutes each and public comment shall not exceed 30 minutes in length. When the buzzer sounds to indicate that time has run out, the speaker will be expected to immediately cease speaking and to yield the podium. Those who submitted speaker cards but did not speak because of the time allotment will be allowed to speak first at the next regularly scheduled Commission meeting without regard to residence. Speakers should always talk directly into the microphone and begin by stating their name, full address and the name of any organization they represent. Abusive, profane or derogatory language, holding up signs, clapping, yelling, standing or laying in the aisles to show support for or opposition to a speaker will not be permitted, but a show of hands or quietly standing in place will be permitted to show support for or opposition to a speaker's position.

D. 10:00 A.M. PUBLIC HEARING

Citizens may speak for or against an item that is considered by law to be a zoning ordinance and each side will have ten minutes to present its case. Citizens may also speak for or against an item that is placed on the public hearing agenda but is not a zoning ordinance. In that case, each side will have five minutes to present its case. In the event there is more than one speaker per side, speakers must divide their time in order to complete their full presentation within the ten-minute time allotment, or the five minute time allotment. When the buzzer sounds to indicate that time has run out, the speaker will be expected to immediately cease speaking and to leave the podium area. Prior to speaking, a speaker shall complete a speaker card and present it when approaching the podium. If a speaker has any documents for the commissioners, the speaker shall provide 10 copies when approaching the podium. Seven copies are for the commissioners and the remaining copies are for the planning director, the county attorney and the clerk. In all zoning ordinance and traffic calming cases, staff shall make their recommendation for action to the Commission first followed by applicants or citizens speaking in favor of the item. Applicants in zoning ordinance cases shall have the right to reserve time for rebuttal. Opponents of a zoning ordinance item shall have no right of rebuttal. For all other items placed on the public hearing agenda, applicants or citizens speaking in favor of the item shall speak first followed by opponents of the item. Once the citizens have finished speaking, staff shall make a recommendation for action to the Commission. At this point, citizens are no longer allowed to speak unless called to the podium by an individual commissioner to answer questions or provide information. Speakers should always talk directly into the microphone and begin by stating their name, address and the name of any organization they represent. Abusive, profane or derogatory language will not be permitted. Holding up signs, clapping, yelling, standing or laying in the aisles to show support for or opposition to a speaker will not be permitted, but a show of hands or quietly standing in place will be permitted to show support for or opposition to a speaker's position.

Planning & Sustainability

2019-4071 COMMISSION DISTRICT(S): 4 & 6

Application of Woodland Asset Management for a Special Land Use Permit for a proposed restaurant with a drive through in a C-1 (Local Commercial) District, at 5100 Memorial Drive.

Approved the substitute submitted from the floor with 7 revised staff conditions

2019-4072 COMMISSION DISTRICT(S): 3 & 6

Application of Loren Wimpfheimer to rezone from R-75 (Residential Medium Lot) District to RSM (Small Lot Residential Mix) District for 64 single family attached townhomes, at 1639 Eastland Road.

Deferred the substitute submitted from the floor to the next meeting, until November 12, 2019

"DECISION ONLY" ITEMS - NO PUBLIC HEARING

Watershed Management

Commission District(s): 1 and 7

A Resolution Authorizing the Exercise of the DeKalb County Powers of Eminent

Domain in the Acquisition of Certain Interests in Property Situated in DeKalb County,

Georgia for Water and Sewerage Purposes

Deferred to the next meeting, until November 12, 2019 for Decision Only

E. APPEALS

F. APPOINTMENTS

Board of Commissioners

2019-4229 Commission District(s): All Districts

Appointment of Alden Brown to the Department of Behavioral Health and

Developmental Disabilities (DBHDD) Region 3 Advisory Council

Deferred the substitute submitted from the floor to the next meeting and assigned to the Planning, Economic Development & Community Services Committee (PECS), and return to the Board on November 12, 2019

2019-4230

Commission District(s): All Districts

Appointment of Mary Gene Lee to the Department of Behavioral Health and

Developmental Disabilities (DBHDD) Region 3 Advisory Council

Deferred the substitute submitted from the floor to the next meeting and assigned to the Planning, Economic Development & Community Services Committee (PECS), and return to the Board on November 12, 2019

2019-4231

Commission District(s): All Districts

Appointment of Cicely Austin to the Department of Behavioral Health and

Developmental Disabilities (DBHDD) Region 3 Advisory Council

Deferred the substitute submitted from the floor to the next meeting and assigned to the Planning, Economic Development & Community Services Committee (PECS), and return to the Board on November 12, 2019

G. CONSENT AGENDA

Board of Commissioners - District 4

2019-4444

Commission District(s): District 4

To Appropriate \$81,900.00 from the District 4 Reserve to Execute Professional Services with Lexicon Strategies for Consulting Services to Study the Viability of a Community Improvement District (CID) along the Memorial Drive Corridor between I-285 and Stone Mountain

Approved

Board of Commissioners - District 5

2019-4486

Commission District(s): District 5

To Designate an Amount Not to Exceed \$80,000 for the Purchase of a 30 - Seat Shuttle Bus for use by the East DeKalb/ Lithonia Senior Center

Approved

Board of Commissioners - District 6

2019-4441

Commission District(s): All Districts

To Appropriate \$140,000 from the Reserve for Appropriation for Library Books and Materials, and Furniture at the Decatur Branch

Approved

2019-4442

Commission District(s): Super District 6

To Appropriate \$60,000 from the Reserve for Appropriation for the Improvement and Repair of the Stormwater Outfall at Needham Park

Approved the substitute submitted from the floor

Fire & Rescue Services

Commission District(s): All

Acceptance Of 2018 Assistance To Firefighters Grant From U. S. Department of

Homeland Security - Federal Emergency Management Agency - Grants Funds

Match Not To Exceed \$18,104.55.

Approved

Recreation, Parks and Cultural Affairs

2019-4391

Commission District(s): Districts 2 and 6

Donation of Mural Artwork at Mason Mill Park

Approved

H. PRELIMINARY ITEMS

Community Development

2019-4309

Commission District(s): Serves District 2 and Super District 6

To consider approving a contract with Decatur Church of Christ Senior Housing, Inc. in an amount not to exceed \$170,000 in Community Development Block Grant (CDBG) funds for parking lot improvements at 1438 Church Street, Decatur, GA 30030.

Approved

Human Services

2019-4385 Commission District(s): All

Awarding Victim Assistance Grants for 2019 to State Certified Victim Assistance Non-profit Agencies-Transfer funds from the Victim Assistance Fund 206 to the

Grant Fund in Human Services-Cost Center 67510- Cost to the County

\$233,402

Deferred to the next meeting and assigned to the Planning, Economic Development & Community Services Committee (PECS), and return to the Board on November 12, 2019

Commission District(s): All

Awarding of the 2019 Human Services Grants- Fund 250 Cost Center 67510 at a Cost to the County of \$617,808

Deferred to the next meeting and assigned to the Planning, Economic Development & Community Services Committee (PECS), and return to the Board on November 12, 2019

Purchasing & Contracting

Purchasing & Contracting - to ERPS Committee

2019-4299 Commission District(s): All

REN - Fire Hoses (Annual Contract - 1st Renewal of 2 Options to Renew): Contract No. 1135633 for use by Fire Rescue Services (FR). This contract consists of the purchase of fire hoses and couplings. Awarded to Ten-8 Fire and Equipment Inc. Amount Not To Exceed: \$150,000.00.

Approved

2019-4314 Commission District(s): ALL

CA - Cooperative Agreement for SCBA (Self-Contained Breathing Apparatus): for use by Fire Rescue Services (FR). Consists of piggybacking from the competitively-let National Cooperative Procurement Partners (NPPGov) via the Lead Agency, Public Procurement Authority (PPA). Awarded to Municipal Emergency Services, Inc. (MES)/Lawmen Supply Company. Amount Not To Exceed: \$425,000.00.

Approved

2019-4381 Commission District(s): All

REN - Pre-Employment Drug and Alcohol Testing Services (Annual Contract-2nd Renewal of 4 Options to Renew): Contract No. 1082514 for use by the Department of Human Resources and Merit System (HR). This contract consists of providing post-offer pre-employment and fitness for duty physicals to candidates for employment and/or employees. Awarded to Caduceus USA. Amount Not To Exceed: \$284,450.00.

Purchasing & Contracting - to OPS Committee

2019-4132 Commission District(s): All

REN - Uninterruptible Power Supplies (UPS) Services (Inspection, Maintenance and Repair) (Annual Contract - 2nd Renewal of 2 Options to Renew): Contract No. 1083353 for use by the Department of Facilities Management (FM). This contract consists of providing preventive maintenance (PM) services for UPS systems. Awarded to AC & DC Power Technologies, LLC. Amount Not To Exceed: \$75,000,00.

Deferred to the next meeting and assigned to the County Operations Committee (OPS), and return to the Board on November 12, 2019

2019-4307 Co.

Commission District(s): ALL

REN - Installation & Maintenance of On-site Chlorine Generators and Chemical Maintenance of Swimming Pools and Aquatic Centers (Annual Contract - 1st Renewal of 2 Options to Renew): Contract No. 1138921 for use by the Departments of Facilities Management (FM) and Recreation, Parks and Cultural Affairs (RPCA). This contract consists of the installation and maintenance of chlorine generators and chemical maintenance of County indoor and outdoor swimming pools. Awarded to StandGuard Aquatics, Inc. Amount Not To Exceed: \$790,000.00.

Deferred to the next meeting and assigned to the County Operations Committee (OPS), and return to the Board on November 12, 2019

2019-4308

Commission District(s): ALL

REN - Purchase, Inspection, Service & Repair of Fire Extinguishers (Annual Contract - 1st Renewal of 2 Options to Renew): Contract No. 1136636 for use by the Department of Facilities Management (FM). This contract consists of the purchase, inspection, service and repair of fire extinguishers. Awarded to All-Star Fire, LLC. Amount Not To Exceed: \$85,000.00.

Deferred to the next meeting and assigned to the County Operations Committee (OPS), and return to the Board on November 12, 2019

Commission District(s): ALL

REN - Standby Mechanical Engineering and Energy Support Services (Annual

Contract - 1st Renewal of 2 Options to Renew): Contract No. 1143737 for use by the Department of Facilities Management (FM). This contract consists of providing quality mechanical engineering and energy engineering design support, assessments and consultations. Awarded to Johnson, Spellman & Associates, Inc. Amount Not To Exceed: \$200,000.00.

Deferred to the next meeting and assigned to the County Operations Committee (OPS), and return to the Board on November 12, 2019

2019-4319

Commission District(s): All

SS - FASTER Upgrade Migration System (Sole Source): for the Department of Innovation and Technology for use by Public Works - Fleet Management (FM). Consists of asset software used for managing repairs and the servicing of County vehicles by Fleet to prevent loss of use. Awarded to CCG Systems, Inc. dba FASTER Asset Solutions. Amount Not To Exceed \$299,866.00.

Deferred the substitute submitted from the floor to the next meeting and assigned to the County Operations Committee (OPS), and retun to the Board November 12, 2019.

Purchasing & Contracting - to PWI Committee

2019-4322

Commission District(s): All

LB-Invitation No. 19-101128 Street Sweeping Service (Annual Contract with 2 Options to Renew) for use by Public Works - Sanitation and Beautification. Consists of providing street sweeping service to the County on a regularly scheduled basis to remove litter, leaves, dirt, rocks and other debris from County streets. Recommend award to the lowest, responsive and responsible bidders: Pateco Services, LLC and AC Sweepers and Maintenance, Inc. Total Amount Not to Exceed: \$500,000.00.

Deferred to the next meeting, until November 12, 2019

2019-4340 Commission District(s): All

CO - Change Order No. 5 to Contracts Nos.: 14-902917, 14-902918, 14-902857, 14-902868 974794, 974698 and 1086745 for Engineering and Design Services for Public Works Transportation and Infrastructure Improvements: for use by Public Works-Transportation. These contracts consist of the design and construction of various roadway projects. Awarded to AECOM Technical Services, Inc., Arcadis US, Inc., Kimley-Horn and Associates, Inc., Vanasse Hangen Brustlin, Inc., Moreland Altobelli Associates, Inc., STV Inc., DBA Ralph Whitehead Associates, Inc. and Atkins North America, Inc. CONTRACT TERM EXTENSION ONLY.

Approved

2019-4414 Commission District(s): All

CO - Change Order No. 1 to Contract Nos.: 1128328 and 1128997 for Phase One SPLOST Road Resurfacing Project (365 Day Contract): for use by Public Works - Roads and Drainage (R&D). These contracts consist of patching, milling, leveling and resurfacing of roads. This request is to extend both contracts term to February 7, 2020 and increase the contract amount of CPA 1128328 to allow for completion of 2018 LMIG Road Resurfacing. Awarded to Pittman Construction Company and C.W. Matthews Contracting Co., Inc. Amount Not To Exceed: \$1,596,388.76.

Approved

Recreation, Parks and Cultural Affairs

2019-4375

Commission District(s): Districts 4 and 6

Lanier Gardens Park Conveyance to the City of Avondale

Deferred, until November 19, 2019

2019-4376

Commission District(s): Districts 1 and 6

Huntley Hills Park Conveyance to the City of Chamblee

Deferred, until November 19, 2019

Commission District(s): Districts 2 and 6

Approval of the Mason Mill Park Master Plan

Approved

2019-4382

Commission District(s): Districts 5 and 7

Approval of the Lithonia Park Visioning/Master Plan

Approved

2019-4384

Commission District(s): Districts 2 & 6

Approval of the Kittredge Park Master Plan

Approved

2019-4386

Commission District(s): Districts 3 & 7

Approval of the Ellenwood Park Master Plan

Deferred, until November 19, 2019

2019-4388

Commission District(s): Districts 3 & 7

Approval of the Delano Line Park Master Plan

Approved

WorkSource DeKalb

2019-4292

Commission District(s): ALL DISTRICTS

Recommend Approval to Cancel Contract 1115853 for Adult and Dislocated

Worker Services for Convenience and the Remaining Contract Balance

Deferred to the next meeting, until November 12, 2019

Commission District(s): ALL DISTRICTS

Acceptance of Federal Workforce Innovation and Opportunity Act (WIOA)

Grants - Adult Funds for Fiscal Year 2018 from the Technical College System of

Georgia (TCSG) not to exceed \$106,000.

Deferred to the next meeting, until November 12, 2019

2019-4400

Commission District(s): ALL DISTRICTS

Acceptance of Federal Workforce Innovation and Opportunity Act (WIOA)

Grants - Youth funds for Program Year/Fiscal Year 2018 from the Technical

College System of Georgia, Office of Workforce Development (TCSG,OWD)

not to exceed \$181,753.74.

Deferred to the next meeting, until November 12, 2019

2019-4525

Commission District(s): All

Add an Item

Approved

2019-4526

Commission District(s): Districts 5 and 7

Intergovernmental Agreement with the City of Lithonia

Approved

I. ITEMS FOR DECISION BY THE BOARD

Board of Commissioners - District 2

Commission District(s): Districts 2 & 7

To Approve the Submission of a HUD Section 108 Loan Application in the

Amount of \$4.5 Million Dollars for Inland Fresh Seafood Corporation of

America, Inc. to Expand its Location at 1651 Montreal Road, Tucker Georgia

Deferred and assigned to the Planning, Economic Development & Community

Services Committee (PECS), and return to the Board on November 19, 2019

Clerk to the Board of Commissioners and CEO

2019-4343

Commission District(s): All

Approval of Minutes of the Regular Meeting of August 13, 2019

Approved the August 13, 2019 Minutes, with a correction to Agenda Item 2019-3899, to specify that the extension of the South River Trail is from Georgia State University/Georgia Perimeter College to Waldrop Road

Community Development

2019-3907

Commission District(s): Serves All

Intergovernmental Contract between DeKalb County, The City of Clarkston, and

The City of Lithonia to Establish the DeKalb Regional Land Bank Authority

Deferred and assigned to the Planning, Economic Development & Community Services Committee (PECS), and return to the Board on November 19, 2019

GIS Department

2019-4295

Commission District(s): 4 & 7

A Resolution Authorizing the Sale of an Unredeemed and Unforeclosed Interest

in Property at 1054 Evans Lane, Stone Mountain, GA 30083.

Commission District(s): 4 & 7

A Resolution Authorizing the Sale of an Unredeemed and Unforeclosed Interest in Property at 1057 4th Street, Stone Mountain, GA 30083.

Approved

2019-4297

Commission District(s): 1 & 7

A Resolution Authorizing the Sale of an Unredeemed and Unforeclosed Interest in Property at 4467 Lawrenceville Highway, Tucker, GA 30084.

Approved

2019-4298

Commission District(s): 1 & 7

A Resolution Authorizing the Sale of an Unredeemed and Unforeclosed Interest in Property at 4001 Presidential Parkway Unit 102, Atlanta, GA 30340.

Approved

Public Works - Roads & Drainage

2019-4240

Commission District(s): Commission District, County Wide

Request for Funding from the Georgia Department of Transportation (GDOT) for the FY2020 Local Maintenance and improvement Grant Program

Approved

Purchasing & Contracting

Purchasing & Contracting - to OPS Committee

2019-4156 Commission District(s): ALL

REN - Pest Control Services (Annual Contract - 1st Renewal of 2 Options to Renew): Contract No. 1126218 for use by the Department of Facilities Management (FM). This contract consists of providing pest control services at various County locations. Awarded to Power House Termite and Pest Control. Amount Not To Exceed: \$100,000.00

Approved

2019-4159 Commission District(s): All

CO - Change Order No. 3 to Contract No. 1070267 for Technology Solutions with Related Equipment and Accessories: for the Department of Innovation and Technology (IT) to be used by various County departments. The contract consists of piggybacking off the competitively let cooperative agreement National IPA- Lead Agency City of Mesa, AZ, Contract No. 2018011-01 for purchasing Apple computer hardware, tablets, peripherals, printers, network gear and other approved software. Awarded to CDW Government, LLC. Amount Not To Exceed: \$1,000,000.00.

Approved

2019-4246 Commission District(s): ALL

REN - Repair, Maintenance, and Installation of Fire Intrusion Alarm Systems (Annual Contract 1st Renewal of 2 Options to Renew): Contract No. 1138722 for use by the Department of Facilities Management (FM). This contract consists of providing maintenance, repairing and installation of fire intrusion alarms throughout the County. Awarded to All-Star Fire, LLC. Amount Not To Exceed: \$200,000.00.

2019-4263 Commission District(s): ALL

CA - End-User Computing: for use by the Department of Innovation and Technology (IT). Consists of piggybacking off the competively let Statewide Contract (SWC) No. SWC99999-SPD-SPD0000161-0004 for the purchase of new computers, laptops, scanners and accessories utilized by all County departments. Awarded to Dell Marketing, L.P. Amount Not To Exceed: \$2,000,000.00.

Approved

2019-4354 Commission District(s): All

CO - Request approval to appropriate SPLOST funds for the architectural & engineering construction administration services for Fire Station No. 7 from Category 2A and approve Change Order No. 2 to Contract No. 1023197 for Architectural and Engineering Design Services (Multi-year Contract): for use by the Department of Facilities Management (FM). This contract consists of providing architectural and engineering design services for various facilities projects. Awarded to Brown Design Group, Inc. Amount Not To Exceed: \$85,000.00.

Approved

Purchasing & Contracting - to PECS Committee

2019-4218 Commission District(s): ALL

REN - Neighborhood Stabilization Program One (NSP1) and Program Three (NSP3)(Annual Contract - 1st Renewal of 2 Options to Renew): Contract No. 1124701 for use by the Department of Community Development (CD). This contract consists of acquiring, rehabilitating and selling DeKalb residential properties. Awarded to Synergy Real Estate Developers, LLC. Amount Not To Exceed: \$4,000,000.00.

2019-4245 Commission District(s): All

REN- Poured-In- Place Installation and Repair Services (Annual Contract 1st Renewal of 2 Options to Renew): Contract No. 1138579 for use by Recreation, Parks and Cultural Affairs (RPCA). This contract consists of provision of poured-in-place (PIP or PNP) surfacing for playgrounds throughout the County Parks. Awarded to Playworx Playsets. Amount Not To Exceed: \$50,000.00.

Approved

Watershed Management

2019-3774 Commission District(s): All

Approval and Authorization to Execute Professional Consulting Services to DeKalb County Office of the Chief Executive Officer: for use by the Office of the Chief Executive Officer (CEO) and the Department of Watershed Management (DWM). This contract consists of providing consulting services to review the County's Consent Decree Program. Awarded to VNF Solutions, LLC. Amount Not To Exceed: \$200,000.00.

Approved

2019-4531

Commission District(s): All

To Convene an Executive Session

Approved

2019-4533

Commission District(s): All

To Adjourn an Executive Session Meeting

2019-4532 Commission District(s): 2 and 6

Proposed approval of a proposed consent order to resolve litigation between the DeKalb County School District ("DCSD"), the Atlanta Independent School System ("APS"), and the DeKalb County Tax Commissioner, where a state statute requires the County governing authority and City governing authority to agree in writing to any adjustment of the statutory effective date, for ad valorem educational (school) tax purposes, of an annexation of commercial property by a municipality that has an independent school system.

Approved the proposed consent order in Civil Action No. 18cv8157-4 in the Superior Court of DeKalb County that provides for the DeKalb County School District to receive the ad valorem educational (school) taxes from the Emory Annexation Area for tax year 2018 (calculated at the Atlanta Independent School System's millage rate); provides for the DeKalb County School District (or its designee) and the Atlanta Independent School System to each receive half of the school taxes from the Emory Annexation Area in each of tax years 2019, 2020, 2021, 2022, and 2023 (calculated at the DeKalb County School District's millage rate for each such year); and provides for the Atlanta Independent School System to receive the school taxes from the Emory Annexation Area for tax years after 2023 (calculated at the Atlanta Independent School System's millage rate for each such year). I further move that the Board of Commissioners authorize the County Attorney or her designee to sign any necessary documentation showing the County's written agreement to the consent order's terms and authorize the County Attorney or her designee to allow filing of the consent order as soon as it is approved by the DeKalb County School District, the Atlanta Independent School System, the DeKalb County Tax Commissioner, the DeKalb County Governing Authority, and the City of Atlanta Governing Authority

J. COMMENTS FROM THE BOARD

POLICY OF NON-DISCRIMINATION ON THE BASIS OF DISABILITY IN COUNTY SERVICES.

DeKalb County Government does not discriminate against qualified individuals with disabilities or exclude them from participating in or receiving benefits of its services, programs, or activities, based on disability. Janet Essix, DeKalb County Government's Employee Relations Manager and ADA Coordinator, is designated to coordinate the County's compliance with Part 35 of the Department of Justice regulations regarding the Americans with Disabilities Act. Janet Essix may be contacted at 1300 Commerce Drive, 1st Floor, Decatur, GA 30030, 404.371.2309, to request information about access for persons with disabilities to County services, programs and activities, or to discuss a grievance regarding an impediment to such access. Ten days' notice is requested for special accommodations.