

## Lake, Ketrenna R

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**From:** Craig Sowell <admin@grpa.org>  
**Sent:** Tuesday, January 25, 2022 11:36 AM  
**To:** Windham, Mary D.  
**Subject:** GRPA Boost Contract Award

To: GRPA Afterschool BOOST Contract Applicants

From: GRPA BOOST

January 25, 2022



Agency: DeKalb County Department of Recreation, Parks and Cultural Affairs  
Contract Award: 119000

Email Address: [mwindham@dekalbcountyga.gov](mailto:mwindham@dekalbcountyga.gov)

Subject: BOOST Contract Award Notification

\*Please send a brief acknowledgement of receipt of this email to [GRPA@GRPA.ORG](mailto:GRPA@GRPA.ORG) and [ADMIN@GRPA.ORG](mailto:ADMIN@GRPA.ORG) . This will help us ensure the information has been received.

Dear GRPA BOOST Grant Program Applicant,

We received numerous applications for GRPA Building Opportunities in Out-of-School Time (BOOST) Grants Program, which seeks to leverage out-of-school time and whole child supports to address learning loss in Georgia. **As the primary subgrantee with the Georgia Department of Education (GaDOE), the Georgia Recreation and Park (GRPA) is pleased to inform you that your organization has been selected to receive a contract to operate comprehensive afterschool programming in your community.** Congratulations as this was a highly competitive contractor selection process, and we celebrate with you on your success. Your approved, maximum contract amount for Year 1 can be found above..

The BOOST funding recommendations are based on your application's overall percentile score in comparison to all other applicants on each required element of the application, the GRPA Funding Matrix and your organization's dosage of programming. Each application was fully read and scored by qualified evaluators.

All funded organizations must be prepared to comply with all [GA DOE Conflict of Interest and Disclosure Policies](#), [Program Assurances/Memorandum of Understanding](#) and all other requirements and expectations set forth in writing by GRPA.

In addition, before accepting a BOOST contract, organizations should self-assess and affirm their capacity to:

- carry out their programming within available financial resources,

- Note: Your contract amount may be less than you requested - consider carefully if the awarded funds are sufficient to operate programming. GRPA will work with you to adjust any service projections accordingly.
- attend and engage in required training and technical support with GRPA and/or the Georgia Statewide Afterschool Network (GSAN),
- collect any required data and outcome measures as described in the RFP/MOU,
- participate in any reasonable program evaluation efforts,
- utilize 3 months of working capital, if necessary, to begin programming while trainings are conducted and budgets finalized and reviewed (GRPA, based on information made available by GSAN and GaDOE anticipates processing reimbursements monthly thereafter).

If you are unsure of your organization's ability to meet the requirements of the BOOST program, if you have questions regarding the requirements, or if you wish to decline your Contract Award, please contact [ADMIN@GRPA.ORG](mailto:ADMIN@GRPA.ORG) as soon as possible. Your formal Contract/Memorandum of Understanding (MOU) (forthcoming) with GRPA will be your written acceptance of this contract GRPA BOOST award.

**Next Steps:**

As 1 of 16 organizations funded in the GRPA BOOST Afterschool Program, you will be expected to actively engage in the intake and orientation process. ***Below are 4 important steps to take as implementation begins:***

1. Complete the brief, [Program Assurances/Memorandum of Understanding](#) and return by **FEBRUARY 4, 2022**. We recommend a senior member of management complete this form.
2. You must also submit a current W-9 dated within the past 12 months. Send these documents to [ADMIN@GRPA.ORG](mailto:ADMIN@GRPA.ORG) with the subject line "W-9 Forms" **NO LATER THAN FRIDAY, FEBRUARY 4, 2022**.
3. Spread the good news within your own networks! GRPA's press release will be issued when all documents have been received. Contact us if you would like us to provide a quote or statement specific to your organization.
4. Stay tuned! In the coming weeks you will receive additional information regarding Reimbursement Process, readiness assessment, grantee networking opportunities, and virtual orientation sessions that will cover program requirements and eligible expenses, technical assistance, data collection, and program sustainability.

**To recap, there are two immediate dates to remember:**

- \* Submit to GRPA any initial questions or concerns regarding your grant award.
- \* Complete and submit to GRPA your W-9 and [Assurance/MOU Form](#) by **FEBRUARY 4, 2022** to: [grpa@grpa.org](mailto:grpa@grpa.org) and [admin@grpa.org](mailto:admin@grpa.org)

Your afterschool learning program is critical to the long-term recovery and support of Georgia's children and families, as well as in addressing learning loss. We look forward to being a partner to you in the work to come!

Sincerely,

GRPA

*Steve Card*

Steve Card  
GRPA Executive Director

*Craig Sowell*

Craig Sowell  
GRPA Grant Administrator