



# DeKalb County Police Department


## Office of the Chief of Police

**Chief Mirtha V. Ramos**  
1960 W. Exchange Place  
Tucker, GA 30084  
(770) 724-7440

### MEMORANDUM

**DATE:** January 28, 2022

**TO:** Delois Robinson, Procurement Deputy Director  
Purchasing & Contracting Department

**FROM:** Mirtha V. Ramos, Chief   
DeKalb County Police Department

**SUBJECT:** Proposed Amendment/Change Order No.1 to Contract No. 1257650 with  
Utility Associates, Inc.

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Original Contract Term and Dollar Amount: \$4,159,861.50 06/22/21-12/31/26  
Previous Extension of the Term: N/A  
Previous Changes to the Dollar Amount: \$0.00  
Current Cumulative Contract Term Dollar Amount: \$4,159,861.50  
Proposed Cumulative Contract Term Dollar Amount: \$4,184,861.50

**Detailed Description of Requested Changes:** To add additional funding for camera replacements not covered under contract. On rare occasions, cameras in inventory can be lost and require replacement. This allows funding in the contract to cover those items as needed. The requested dollar amount is an estimate over the life of the contract as actuals would be an unknown. The amount requested is \$25,000.00.

**Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:** This sole source contract was awarded to the vendor for Bodyworn and Rocketiot Solutions and Supporting Services.

Should you require any additional information, please feel free to contact Heather Ratliff (770) 724-7541.

Attachments  
MVR/hr