



DeKalb County Police Department
Office of the Chief of Police

Chief Mirtha V. Ramos
1960 W. Exchange Place
Tucker, GA 30084
(770) 724-7440

MEMORANDUM

DATE: May 31, 2022

TO: Delois Robinson, Procurement Deputy Director
Purchasing & Contracting Department

FROM: Mirtha V. Ramos, Chief
DeKalb County Police Department

SUBJECT: Proposed Amendment/Change Order No.1 to Contract No. 1275787 for Record Management System (RMS) Software Maintenance and Support

Original Contract Term and Dollar Amount: January 19, 2022 thru December 31, 2030 and \$2,419,769.60

Previous Extension of the Term: None

Previous Changes to the Dollar Amount: None

Current Cumulative Contract Term and Dollar Amount: Ends December 31, 2030 and \$2,419,769.60

Proposed Contract Term and Dollar Amount: Additional funding of \$24,860.34

Detailed Description of Requested Changes: To add additional funding for handheld barcode reader software and maintenance that allow for the movement of property between locations. Along with RMS Reporting Server annual maintenance fees. The amount requested is \$24,860.34.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid: This contract is a sole source contract for the RMS system. The contract does not expire until 12/31/2030. When specific components are added that are proprietary, recurring costs will occur annually and will need to be added to the vendor's contract.

MVR/tc



Dekalb County Contract 1243176

SF Contract #	Product Name	QTY	Start	End	Total	Invoice #	Prorate # of Days
			1/1/2027	12/31/2027	\$ 516.91		
			1/1/2026	12/31/2026	\$ 506.77		
			1/1/2025	12/31/2025	\$ 496.84		
			1/1/2024	12/31/2024	\$ 487.09		
			1/1/2023	12/31/2023	\$ 477.54		
			1/1/2022	12/31/2022	\$ 468.18		
14128		1	10/16/2021	12/31/2021	\$ 95.57		76
	RMS Reporting Server License Maintenance Fee	1	10/16/2020	10/15/2021	\$450.00	296055	initial purchase included 1 year's maintenance

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Dekalb County Contract 1243176

SF Contract #	Product Name	QTY	Start	End	Total	Invoice #	Prorate # of Days
			1/1/2027	12/31/2027	\$ 3,059.06		
			1/1/2026	12/31/2026	\$ 2,999.08		
			1/1/2025	12/31/2025	\$ 2,940.28		
			1/1/2024	12/31/2024	\$ 2,882.63		
			1/1/2023	12/31/2023	\$ 2,826.10		
			1/1/2022	12/31/2022	\$ 2,770.69		
14129		1	7/20/2021	12/31/2021	\$ 1,220.50		164
	RMS Barcode and Handheld	1	7/21/2020	7/20/2021	\$2,663.10	290034, 247100	initial purchase included 1 year's maintenance.

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