

Department of Purchasing and Contracting Change Order Request Form

User Department: PW- Sanitation	From: Tracy A. Hutchinson		
CPA No.: n/a 1297573 JH	Title: Division Director		
Effective Date: 7/12/22	Expiration Date:		
Contract APPROVED Amount: \$975,000.0	0		
Contractor(s)	Contract No.	Amount Spent	
Russell Landscape	1297573	\$617,500.00 \$780,000.00 JH	N/A
Total Amount Spent to Date: \$617,500.00 \$780,000.00 JH			
User Department Recommendation:	Renew 🗆	Bid □	
Justification: PW - Sanitation requesting the remaining \$975,000 residential yard debris collection service for the Not Department Director Signature		ver for the an additional 6 mon	ths of weekly
Funding: General Enterprise	3 Digit Fund Code	541	
CIP Line Item No. (if applicable):	_		
For Use by Purchasing and Contracting:	Approve *E] Deny 🗆	
Additional Comments:			
	11/18/2022		
Purchasing and Contracting Signature	Signature Date		