



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Beautification **From:** Tracy A. Hutchinson

**CPA No.:** 1188014 & 1188015 **Title:** Street Sweeping

**Effective Date:** 11/12/19 **Expiration Date:** 11/30/22

**Contract APPROVED Amount:** \$228,470.55  
(\$122,785.05 - Pateco; \$105,685.50 - AC Sweeper)

Contractor(s)	Contract No.	Amount Spent	
Pateco Services	1188014	\$76,272.15	N/A
AC Sweeper	1188015	\$46,683.50	

**Total Amount Spent to Date:** \$122,955.65

**User Department Recommendation:** Renew  Bid

**Justification:**  
Beautification requests a \$6,100.00 increase on Pateco's contract to pay for street sweeping services and to extend the current contracts with Pateco and AC Sweeper until March 31, 2023. This is to allow both contractors enough time to complete their assigned locations.

*Tracy A. Hutchinson*  
Department Director Signature \_\_\_\_\_ Date 1/3/23

Funding: General  Enterprise  3 Digit Fund Code 581 - Stormwater

CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**  
AC Sweeper: \$61,287.50 (needed) and \$61,402.00 (remaining)  
Pateco: \$50,118.75 (needed) and \$44,112.90 (remaining) = \$6,005.85

*Phyllis A. Head*  
Purchasing and Contracting Signature \_\_\_\_\_ Date 1/13/2023