

DeKalb County
Department of Purchasing and Contracting
Renewal and Change Order Request Form

User Department: Recreation, Parks & Cultural Affairs (RPCA)	From: Purchasing & Contracting
ITB No.: 18-100922	Title: Maintenance of Sugar Creek Golf Course (Annual with 4 Options to Renew)
Effective Date: December 21, 2022	Expiration Date: March 31, 2023
Contract APPROVED Amount: \$2,848,940.00	Number of Renewals to Date: 3

Contractor(s)	Contract No.	Agrees to Extend
Cypress Golf Management, LLC	1130987	N/A

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$894,739.42
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 217 SPLOST Category _____
 CIP Line Item No. (if applicable): _____

Justification:

Contractor is requesting an increase to their 2023 contract to offset cost increases within the Economy that have directly affected their ability to provide golf course maintenance services at Sugar Creek Golf Course. Specifically the increases included the following:

Labor Costs	\$26,439.21
Unleaded fuel Costs	\$16,161.00
Off Road Diesel Costs	\$ 4,902.00
Chemicals Costs	\$13,750.00

Increased cost in 2023 to provide services: \$61,252.21

I have reviewed the Vendor's documentation and find their request for an increase in their Contract for 2023 to be justified.

Requested increase for Renewal #3 is \$61,252.21

Requesting approval of Contract Renewal #4 not to exceed \$773,487.21.

Also request is for \$60,000 to address and correct the poor drainage issues in two specific areas of the golf course (Fairways #2 and 15) which occurs after heavy rainfall. This causes half of the golf course to be closed three to five days due to poor drainage in these two areas and can result in the potential loss of revenue to the County which can range from \$1,000 - \$4,000/per day, depending on the day of the week.



Department Director Signature

1/17/23

Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments: