

April 4, 2023

Rip Robertson Parks and Recreation Director City of Tucker 4898 Lavista Rd Tucker, GA 30084

Re: Scope Description and Fee Estimate William McKinley Peters Park Restroom

Dear Mr. Robertson:

The City of Tucker intends to improve William McKinley Peters Park by installing a new restroom building and the needed utilities to support these changes at William McKinley Peters Park in the City of Tucker (The "City"), Georgia. Keck & Wood, Inc. (The "Engineer") intends to provide the City with professional engineering services for the implementation of this project.

Design & Permitting Phase – DeKalb coordination / permitting is anticipated and included in the proposed scope. Final design & permitting phase scope includes the following:

- 1. The Engineer will prepare Plans including the following: Cover Sheet, Index, General Notes, Existing Conditions Plan, Site Plan, Dimension Plan, Sanitary Sewer and Water Plan, Electrical Plan, Erosion Control Plan, Architectural Plan, Mechanical Plan, Electrical Plan, and Plumbing Plan.
- 2. The Engineer will prepare a construction cost estimate.
- 3. The Engineer will provide the City with the Plans for review and comment.
- 4. The Engineer will make corrections to the Plans per City review comments.
- 5. The Engineer will provide DeKalb with the Plans for review and comment.
- 6. The Engineer will make revisions to the Plans per DeKalb review comments.
- 7. The Engineer will provide the City with construction documents consisting of the Final Plans and a Bid Manual containing contract documents and detailed specifications suitable for bidding.
- 8. The Engineer will prepare an updated construction cost estimate for the City.

Bidding & Construction Administration Phase (hourly, as needed basis) – Should the City wish to employ the Engineer for bidding and construction administration phase services, these services will be performed on an hourly rate basis.

Fee Schedule

Compensation for work performed shall be billed on an hourly not to exceed basis utilizing our contracted hourly rates. Once per month during the existence of this contract, the Engineer shall submit to the City an invoice for payment based on the actual work performed for the Project through the invoice period. All advertising, permitting and application fees are the responsibility of the City. Bidding and Construction Administration Phase services have not been estimated and will be available at our contracted hourly rates.

Design & Permitting Phase (hourly not to exceed) \$23,970

If you have any questions or would like additional information, don't hesitate to contact me at 678-417-4025. We appreciate the opportunity to work with the City on this project.

Mr. Rip Robertson April 4, 2023 Page 2 of 2

Sincerely, KECK & WOOD, INC.

Cham Mutter

Adam Shelton, P.E. Associate Vice President

ACCEPTED by the CITY OF TUCKER This _____ day of _____, 2023.

Ву:_____

Title: _____