



DeKalb SPLOST Change Order Request Administrative Authorization

Previous Change Orders: None CPA 1349683 Change Order #1
 Request Date 9/16/2024 Project Type Roadway Resurfacing
 Project Description LMIG 2023 – approximately 25 mile of roadway resurfacing (ITB 23-101572)

Contractor CW Matthews Purchase Order Authorized Amount \$25,692,675.58
 Change Order Amount \$0.00 Change to Purchase Order 0%
 Requester Name Michael Malcom Requester Title Construction Manager

Items for Proposed Change or Addition

Item	Unit of Measure	Quantity	Unit Cost	Total Cost
Time Extension	Days	181 Days	N/A	N/A

Explanation of Necessity for Change or Addition Delays due to weather and additional base work required to repair various roadways have resulted in a need to extend to contract completion date to 06/30/2025

<p>Division Manager _____ Date <u>9/19/24</u></p> <p>Director _____ Date <u>9/16/24</u></p> <p> <small>* Digitally signed by Michael Malcom DN: cn=Michael Malcom, o=DeKalb County, ou=Technical Consultants, cn=Michael Malcom</small> Michael Malcom _____ Date <u>9/16/24</u> SPLOST PM Construction Manager </p> <p> Ernest Raughter _____ Date _____ SPLOST PM Coordinator </p> <p> Zachary L. Williams/COO/Executive Assistant _____ Date <u>9/30/24</u> </p>	<p style="text-align: center;"> DANIEL P. GARCIA PRESIDENT </p> <p style="text-align: right;">Date <u>9/17/24</u></p> <p> Contractor Name Print _____ Date _____ Contractor Sign _____ Date _____ DANIEL P. GARCIA PRESIDENT Contractor Title _____ </p> <div style="text-align: right;"> </div> <p style="text-align: center;">C.W. MATTHEWS CONTRACTING CO., INC.</p>
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The Chief Executive Officer or his designee shall have the authority to approve and execute a Change Order lowering the Contract Price or increasing the Contract Price up to twenty percent (20%) of the original Contract Price provided that the total amount of the increase authorized by such Change Order is less than \$100,000.

Note:



DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW

Chief Executive Officer
Michael Thurmond
Board of Commissioners

District 1
Robert Patrick

District 2
Jeff Ruder

District 3

District 4
Steve Bradshaw

District 5
Mereda Davis Johnson

District 6
Edward "Ted" Terry


District 7

MEMORANDUM

September 18, 2024

TO: Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

THROUGH: Zachary L. Williams, COO
Rick Lemke, Public Works Director

FROM:  Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Proposed Amendment/Change Order No. 1 to DeKalb Contract 1349683 – C. W. Matthews, Inc. (ITB No. 23-101572 - LMIG 2023 Road Resurfacing Projects (365-Day Contract))

Original Contract Term and Dollar Amount: February 1, 2024 through December 31, 2024 and \$25,692,675.58

Previous Changes to the Dollar Amount: N/A

Previous Changes to the Term: N/A

Current Cumulative Contract Term and Dollar Amount: Ends December 31, 2024 and \$25,692,675.58

Proposed Contract Term and Dollar Amount: Contract Term Extension to June 30, 2025 without additional funds.

Detailed Description of Requested Changes:

R&D requests a contract term extension 6 months through June 30, 2025 without additional funding for CPA 1349683 -C. W. Matthews, Inc. (LMIG 2023, ITB 23-101572) to allow the contractor to complete the road resurfacing work.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

Contract Term extension request due to delay in start of work, additional base work needs and lost workdays due to rainy and hot weather conditions during the paving season. This Term Extension will allow the contractor adequate time to complete the project work.

cc: Crystal Creekmore
Desmore Joseph
Michele Smith