

RESOLUTION

A RESOLUTION BY THE GOVERNING AUTHORITY OF DEKALB COUNTY, GEORGIA, TO CLARIFY, CONFIRM, AND RATIFY THE WATERSHED CAPITAL IMPROVEMENTS PROGRAM ADVISORY GROUP, AND FOR OTHER PURPOSES

WHEREAS, in 2011, the Watershed Capital Improvements Program Advisory Group (“the Advisory Group”) was created; and

WHEREAS, in 2015, the County Governing Authority resolved to create an appointment system to provide more structure to the Advisory Group; and

WHEREAS, the County Governing Authority believes that appointments to the Advisory Group should be staggered so that new appointees have the continued benefit of the knowledge and expertise of sitting members but acknowledging new appointee’s terms should run with the staggered terms of their appointing officials; therefore, this Resolution creates a staggered appointment process for future appointments that allows terms to run concurrently to the term of the appointing official(s) or for four years from appointment if appointed by an association;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Authority of DeKalb County as follows:

1. *Name.* The official name of this advisory group is the DeKalb County Watershed Capital Improvements Program Advisory Group (“Advisory Group”).
2. *Mission.* To provide informed professional and citizen participation in the Watershed Management Department’s (“Watershed”) Capital Improvement Program, the implementation of the County’s consent decree with the Environmental Protection Agency (“EPA”) and the education of community members so the County makes the most effective use of available resources while ensuring DeKalb County’s waters meet all federal and state water quality standards for the benefit of all residents and visitors.
3. *Purpose.* To assist the professional staff of DeKalb County in making the most prudent and informed decisions regarding comprehensive improvements to the Watershed infrastructure.
4. *Specific Roles/Duties.* The Advisory Group shall perform the following roles and duties: (a) remain educated and informed about the County’s water and wastewater needs; (b) provide critical input, advice and information on how best to address Capital Improvement Plan (“CIP”) needs; (c) review and discuss projects implemented to improve the water and sewer system; (d) review progress on the EPA consent decree requirements to eliminate sanitary sewer overflows (“SSOs”); (e) discuss best practices with staff for project implementation; (f) provide insight and advice on water and sewer issues of interest or concern to the various communities and neighborhoods in DeKalb County; (g) review scopes of work for requests for proposals used to award contracts for Watershed projects; (h) act as a sounding board for the chief executive officer and professional staff to vet new Watershed CIP initiatives prior to finalization; and (i)

- provide advice, reports, review, and feedback to the professional County staff, the board of commissioners and the chief executive officer as may be requested from time to time.
5. *Specific Roles and Duties of County Watershed Staff.* The Director of Watershed or his/her designee shall (1) provide assistance, input, and information as necessary and reasonable to the Advisory Group; and (2) answer questions and provide information at Advisory Group meetings.
 6. *Membership.* The Advisory Group shall be comprised of 11 residents of DeKalb County. The chief executive officer shall appoint 2 members; each commissioner shall appoint 1 member of the Advisory Group; the board of commissioners shall appoint 1 member who is a watershed advocate and the DeKalb Municipal Association shall appoint 1 member. Each appointee shall serve a term of 4 years or for the term of the appointing official, whichever is shorter. In appointing members, the appointing official(s)/association shall endeavor to appoint individuals who represent a broad variety of County interests, including but not limited to appointments of residents, business leaders, and representatives from cities within the County and experts in the area of engineering, construction and other watershed management-related fields.
 7. *Appointment.* Each member appointed pursuant to this Resolution shall serve at the pleasure of the elected official(s)/association making the appointment or until their successor is appointed, unless such term ends sooner in the manner set forth herein. If the member appointed by an individual elected official is still serving at the time the appointing elected official vacates his/her office, the member shall continue to serve until a successor is appointed by the incoming elected official. Any vacancy in the membership shall be filled for the unexpired term in the same manner as the initial appointment. If a member moves outside the County, that action shall constitute a resignation from the Advisory Group, effective immediately. The office of a member shall be considered automatically vacant if the member is unable to exercise the duties of membership or if the member is absent from three or more consecutive meetings of the Advisory Group without previous notice to and consent from the Chair.
 8. *Concurrent Terms.* Each member appointed pursuant to section seven of this Resolution shall serve terms concurrent to the term of his or her appointing official. If the member is appointed by an association, the member shall serve a term of four years from the date of appointment. To the extent any currently serving member's term would be set to expire pursuant to the attached Governing Authority's previous 2015 resolution, his or her term is extended to be concurrent with his or her appointing elected official's current term of office. This section does not alter any elected official's right of appointment in section 7.
 9. *Annual organizational meeting.* At its first regular meeting of each year, the Advisory Group shall, by majority vote of its membership, excluding vacant seats, elect 1 of its members to serve as chairperson and 1 member to serve as co-chairperson. The persons so elected shall serve in these capacities for terms of 1 year or until a replacement is elected. The chairperson and co-chairperson may take part in all deliberations and vote on all issues. The chairperson and the co-chairperson may each be elected to successive terms without limitation.

Rules and Committees. The Advisory Group is authorized, but not required to develop procedural rules, and is authorized to create committees to study various issues and make reports to the Advisory Group.

ADOPTED by the DeKalb County Board of Commissioners, this ____ day of _____, 2017.

KATHIE GANNON
Presiding Officer
Board of Commissioners
DeKalb County, Georgia

APPROVED by the Chief Executive Officer of DeKalb County, this ____ day of _____, 2017.

MICHAEL L. THURMOND
Chief Executive Officer
DeKalb County, Georgia

ATTEST:

BARBARA H. SANDERS-NORWOOD, CCC
Clerk to the Board of Commissioners and
Chief Executive Officer
DeKalb County, Georgia

APPROVED AS TO SUBSTANCE:

ZACH WILLIAMS
Chief Operating Officer

APPROVED AS TO FORM:

O.V. BRANTLEY

County Attorney

DeKalb County, Georgia