

DeKalb County
 Department of Purchasing and Contracting
 Contract Renewal Request Form

User Department: Roads & Drainage, Watershed Management, Sanitation, Recreation, Parks and Cultural Affairs

From: Angel Frazier

ITB No.: 15-100609

Title: Portable Toilet Rental

Effective Date: June 28, 2016

Expiration Date: June 30, 2018

Contract APPROVED Amount: \$103,281.00

Number of Renewals to Date: 1

Amount Released: \$62,538.50

| Contractor(s) | Contract No. | Agrees to Extend |
|---|--------------|------------------|
| M.A.S.S. Services Inc. dba Comfort Zone Portables | 1021260 | yes |

User Department Recommendation:

Renew

Bid

Funding for Renewal Term: \$7,200.00
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise Operating Digit Fund Code 541
 CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: M.A.S.S. Services Inc. / dba Comfort Zone Portables Vendor 2: _____
 Name/Amount Name/Amount
 Vendor 3: _____ Vendor 4: _____
 Name/Amount Name/Amount

Justification:

[Signature]
 Department Director Signature

2/27/18
 Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

[Signature]
 Purchasing and Contracting Signature

2/28/18
 Date

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|---|--------------|------------------|
| M.A.S.S. Services Inc. dba Comfort Zone Portables | 1021260 | Yes |

User Department Recommendation:

Renew

Bid

Funding for Renewal Term: \$15,600.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise

3 Digit Fund Code 581

CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: M.A.S.S. Services Inc.; \$15,600.00

Vendor 2: _____

Name/Amount

Name/Amount

Vendor 3: _____

Vendor 4: _____

Name/Amount

Name/Amount

Justification:

This vendor has provided satisfactory services during this contract term. We therefore recommend that the contracted be renewed.

Peggy V. Allen

Department Director Signature

3/08/2018

Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

C. Horner

Purchasing and Contracting Signature

3/9/18

Date

