

AGENDA NOTES

Solicitation Name and Number	Mechanical Engineering and Energy Support Services (Annual Contract with 2 Options to Renew) - RFP 17-500473
Procurement Agent	Nancy Harrison
Date Solicitation bid prices expires. (Indicate if vendor has agreed to extend bid date/prices. Include new date.)	August 31, 2018 Vendor agreed to extend to March 31, 2019
Solicitation Name, Number and Contract Number of expiring/expired contract (If no previous contract, please indicate N/A)	N/A
Previous Contract Number, Contractor Name and Award Amount (Include increases and Total Award Amount)	N/A
Previous Amount Spent on Expiring/Expired Contract (If multiple award, List Amount Spent per Contract and include Total Amount Spent)	N/A
Prime Contractor Information and LSBE – Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA, Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided and Number of years in business)	<p>Prime: Johnson, Spellman & Associates, Inc. Thomas Willie, Principal Partner Years in Business: 32 Years doing business with DeKalb: 0 No previous contracts with DeKalb; references are favorable. Emory University Facilities Management Robert Manchester, Director of Engineering 404-727-7569</p> <p>Mann Mechanical Company John Kraus, President 678-681-3374</p> <p>Foreman Seeley Fountain Architecture Jerry Fountain, Principal 770-729-8433</p> <p>Vendor exercised GFE by agreeing to include a LSBE-MSA vendor on the contract. Vendor did not meet the 20% benchmark because the vendor did not specify what percentage of the contract would be awarded to the LSBE-MSA.</p>

	LSBE-MSA Participation Percentage: TBD Brown Design Group, Inc. 3099 Washington Rd. East Point, GA 30244 Architectural Services Years in business: 24
Attachments	Department Recommendation Form Tabulation Sheet Market Survey

User Department's Recommendation

RFP 17-500473 Mechanical Engineering and Energy Support Services
(Annual Contract with 2 Options to Renew)

User Department Name: Facilities Management

Recommended Proposer: Johnson, Spellman & Associates, Inc.

Project Amount: \$200,000

Funding:

General ☒ **Enterprise** ☐ **3 Digit Fund Code** _____

CIP Line Item No. (if applicable): _____

Justification if recommendation of award is to a firm other than the highest scoring proposer(s):

Approval:



Clyde Stovall, Director
Facilities Management Department

Date: Oct 31, 2018