

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

**User Departments:** Department of Watershed Management (DWM) and Recreation, Parks and Cultural Affairs (RPCA)  
Public Works – Roads and Drainage (R&D)

**From:** Sophia Thomas

**ITB No.:** 16-100749

**Title:** Roadway Bulk De-Icing Materials  
(Annual Contract with Two (2) One (1) Year Options to Renew)

**Effective Date:** March 28, 2017

**Expiration Date:** March 31, 2019

**Contract APPROVED Amount:** \$303,649.70

**Number of Renewals to Date:** 1

**Amount Released:** \$128,248.24

Contractor(s)	Contract No.	Agrees to Extend
FM Shelton, Inc.	1056592	Yes
Compass Minerals America	1056600	Yes

**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: **\$ 214,649.00**

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code **511**

CIP Line Item No. (if applicable): \_\_\_\_\_ Award Amount(s): \_\_\_\_\_

Vendor 1: Compass Mineral America/\$123,120.00  
Name/Amount

Vendor 2: FM Shelton/\$91,529.00  
Name/Amount

Vendor 3: \_\_\_\_\_  
Name/Amount

Vendor 4: \_\_\_\_\_  
Name/Amount

**Justification:**

The aforementioned contract is set to expire March 31, 2019 and requires a renewal for utilization by the Department of Watershed Management for the period of April 1, 2019 – March 31, 2020. This contract provides materials for our crews to have the ability to properly prepare and respond to Winter Weather Emergencies when necessary. This is a seasonal need that is dictated by the severity of Winter Weather threats faced by DeKalb County and The Department of Watershed Management. The funding is for the facilitation of these efforts.

**Reginald Wells** Digitally signed by Reginald Wells  
Date: 2019.02.05 14:30:48 -0500

**2/5/2019**

**Department Director Signature**

**Date**

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

*DWM should justify increase in requested amount vs historical spend.*

*C. Forman*  
Purchasing and Contracting Signature

*2/5/19*  
Date

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

**User Departments:** Department of Watershed Management (DWM) and Recreation, Parks and Cultural Affairs (RPCA)  
Public Works – Roads and Drainage (R&D)

**From:** Sophia Thomas

**ITB No.:** 16-100749

**Title:** Roadway Bulk De-Icing Materials  
(Annual Contract with Two (2) One (1) Year Options to Renew)

**Effective Date:** March 28, 2017

**Expiration Date:** March 31, 2019

**Contract APPROVED Amount:** \$303,649.70

**Number of Renewals to Date:** 1

**Amount Released:** \$128,248.24

Contractor(s)	Contract No.	Agrees to Extend
FM Shelton, Inc.	1056592	Yes
Compass Minerals America	1056600	Yes

**User Department Recommendation:** Renew  Bid

**Funding for Renewal Term:** \$200,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Funding:** General  Enterprise  3 Digit Fund Code 581

**CIP Line Item No. (if applicable):** \_\_\_\_\_ **Award Amount(s):** \_\_\_\_\_

**Vendor 1:** FM Shelton, Inc./\$50,000.00  
Name/Amount

**Vendor 2:** Compass Minerals America/\$150,000.00  
Name/Amount

**Vendor 3:** \_\_\_\_\_  
Name/Amount

**Vendor 4:** \_\_\_\_\_  
Name/Amount **Justification:** \_\_\_\_\_

  
\_\_\_\_\_  
**Department Director Signature**

February 5, 2019  
\_\_\_\_\_  
**Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

  
\_\_\_\_\_  
**Purchasing and Contracting Signature**

2/5/19  
\_\_\_\_\_  
**Date**