



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Agenda Item

File ID: 2019-4049

Substitute

9/10/2019

**Purchasing Type:** Renewal (REN)

**Public Hearing:** YES ☐ NO ☒

**Department:** Purchasing & Contracting

### **AGENDA ITEM:**

**Commission District(s):** ALL

REN - Testing Services for Soil and Materials (Annual Contract - 2<sup>nd</sup> Renewal of 2 Options to Renew):  
Contract Nos.: 1073330, 1073319, 1073328 and 1073331 for use by the Departments of Facilities Management (FM), Watershed Management (DWM), and Public Works - Transportation and Roads and Drainage (R&D). These contracts consist of providing testing services for soils and materials. Awarded to Matrix Engineering Group, Inc., Corporate Environmental Risk Management, LLC, Oasis Consulting Services, and Moreland Altobelli Associates, Inc. Total Amount Not To Exceed: \$790,000.00.

**Information Contact:** Talisa Clark, CPPO

**Phone Number:** (404) 687-2797

### **PURPOSE:**

Awarded by the BOC on September 28, 2017 for a total amount not to exceed \$640,000.00. On September 25, 2018, the BOC approved the 1st renewal option for a total amount not to exceed \$830,000.00. These contracts consist of providing testing services for soil and materials including: geo-technical engineering and geo-environmental evaluation, site inspection and testing services, and the evaluation of existing structures and structural components. This request is to exercise the 2nd and final renewal option.

### **RECOMMENDATION:**

Recommend approval to exercise the 2nd renewal option through September 30, 2020 with:

Matrix Engineering Group, Inc., 4358 Chamblee Tucker Road, Suite 3, Tucker, GA 30084

Note: LSBE Participation: 27.5%

Estimated Amount: \$210,000.00

Corporate Environmental Risk Management, LLC, 1990 Lakeside Parkway, Suite 300, Tucker, GA 30084  
LSBE-DeKalb Firm

Note: LSBE Participation: 20%

Estimated Amount: \$185,000.00

Oasis Consulting Services, 45 Woodstock Street, Roswell, GA 30075

Note: LSBE Participation: 20%

Estimated Amount: \$185,000.00



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Moreland Altobelli Associates, Inc., 2450 Commerce Avenue, Suite 100, Duluth, GA 30096

Note: LSBE Participation: 20%

Estimated Amount: \$210,000.00

Total Amount Not To Exceed: \$790,000.00

and authorize the Chief Executive Officer to execute the change orders and all associated documents.

## **ADDITIONAL INFORMATION:**

1. Contract Effective Date: September 28, 2017
2. Contract Expiration Date: September 30, 2019
3. Amount Spent on Previous Contract: \$261,480.90  
\$94,656.90 - Initial  
\$166,824.00 - 1<sup>st</sup> Renewal
4. Funding: \$790,000.00  
\$400,000.00 - General - Operating (FM)  
\$340,000.00 - Enterprise (R&D and DWM)  
\$ 50,000.00 - HOST & IGA w/City of Tucker  
(Transportation)

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

User Department: Department of Facilities Management

From: L. Deneen Walters

RFP No.: 17-500438

Title: Testing Services for Soil and Materials

Effective Date: September 28, 2017

Expiration Date: September 30, 2019

Contract APPROVED Amount: \$1,470,000.00

Number of Renewals to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Matrix Engineering Group	1073328	YES
Oasis Construction Services	1073330	YES
Moreland Altobelli Associates	1073331	YES
Corporate Environmental Risk Management	1073319	YES

User Department Recommendation:

Renew ☒

Bid ☐

Funding for Renewal Term: \$400,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

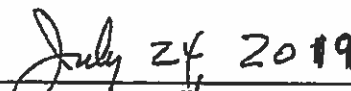
Funding: General ☒ Enterprise ☐ 3 Digit Fund Code 100  
CIP Line Item No. (if applicable): \_\_\_\_\_

Justification: Facilities Management is requesting renewal of contract.

Matrix Engineering Group \$100,000.00 Moreland Altobelli Associates \$100,000.00

Oasis Construction Services \$100,000.00 Corporate Environmental Risk Management \$100,000.00

  
Department Director Signature

  
Date

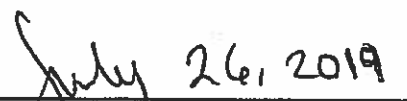
For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

  
Purchasing and Contracting Signature

  
Date

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

User Department: Department of Watershed  
Management  
RFP No.: 17-500438

From: L. Deneen Walters

Title: Testing Services for Soil and Materials

Effective Date: September 28, 2017

Expiration Date: September 30, 2019

Contract APPROVED Amount: \$1,470,000.00

Number of Renewals to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Matrix Engineering Group	1073328	YES
Oasis Construction Services	1073330	YES
Moreland Altobelli Associates	1073331	YES
Corporate Environmental Risk Management	1073319	YES

User Department Recommendation:

Renew ☒

Bid ☐

Funding for Renewal Term: Renewal & Extension (R&E)

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☒ 3 Digit Fund Code \_\_\_\_\_

CIP Line Item No. (if applicable): \_\_\_\_\_

Justification: Matrix Engineering Group \$75,000 Moreland Altobelli Associates \$75,000

Oasis Construction Services \$75,000 Corporate Environmental Risk Management \$75,000

Reginald Wells

Digitally signed by Reginald Wells  
Date: 2019.07.23 09:48:02 -0400

7/25/2019

Department Director Signature

Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:



Purchasing and Contracting Signature



Date

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

User Department: Department of Public  
Works- Transportation  
RFP No.: 17-500438

From: L. Deneen Walters

Title: Testing Services for Soil and Materials

Effective Date: September 28, 2017

Expiration Date: September 30, 2019

Contract APPROVED Amount: \$1,470,000.00

Number of Renewals to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Matrix Engineering Group	1073328	YES
Oasis Construction Services	1073330	YES
Moreland Altobelli Associates	1073331	YES
Corporate Environmental Risk Management	1073319	YES

User Department Recommendation:

Renew ☒

Bid ☐

Funding for Renewal Term: \$50,000

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐

3 Digit Fund Code

CIP Line Item No. (if applicable):

\$30,000 HOST

\$20,000 IGA w/City of Tucker

Justification:

Matrix Engineering Group \$ 30,000

Moreland Altobelli Associates \$ 20,000

Oasis Construction Services \$

Corporate Environmental Risk Management \$

*David Pelton*

Department Director Signature

9/5/19

Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

*Debra Robinson*

Purchasing and Contracting Signature

9/6/2019

Date

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

User Department: Department of Public Works-  
Roads and Drainage  
RFP No.: 17-500438

From: L. Deneen Walters

Title: Testing Services for Soil and Materials

Effective Date: September 28, 2017

Expiration Date: September 30, 2019

Contract APPROVED Amount: \$1,470,000.00

Number of Renewals to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Matrix Engineering Group	1073328	YES
Oasis Construction Services	1073330	YES
Moreland Altobelli Associates	1073331	YES
Corporate Environmental Risk Management	1073319	YES

User Department Recommendation:

Renew ☒ Bid ☐

Funding for Renewal Term: \$40,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☒ 3 Digit Fund Code 581  
CIP Line Item No. (if applicable): \_\_\_\_\_

Justification:

Matrix Engineering Group \$10,000.00 Moreland Altobelli Associates \$10,000.00

Oasis Construction Services \$10,000.00 Corporate Environmental Risk Mgmt. \$10,000.00

Peggy V. Allen  
Department Director Signature

7/26/17  
Date

For Use by Purchasing and Contracting:

Approve ☒ Deny ☐

Additional Comments:

Delaw Robinson  
Purchasing and Contracting Signature

July 29, 2019  
Date