



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2019-4373

Walk-On Item

12/10/2019

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 1 to Contract No. 966523 for Local Small Business Enterprise (LSBE) Certification and/or Contract Compliance Services: for use by the Department of Purchasing and Contracting (P&C). This contract consists of the outsourcing of certification and compliance services in accordance with the DeKalb First LSBE Ordinance. Awarded to: Georgia Minority Supplier Development Council (GMSDC). Amount Not To Exceed: \$140,334.16.

Information Contact: Cathryn Horner, CPPB

Phone Number: (404) 371-6334

PURPOSE:

Awarded by the BOC on January 27, 2015 for an amount not to exceed \$1,390,303.00. This contract consists of the review, approval and tracking of LSBE certifications and the monitoring of contracts to ensure compliance with the DeKalb First LSBE Ordinance. This request is to extend the contract term for six (6) months through June 30, 2020 to allow time to fully develop and implement an on-line certification/compliance services and to train staff on the DeKalb First LSBE Program.

RECOMMENDATION:

Recommend approval of Change Order No. 1 with:

Georgia Minority Supplier Development Council, 58 Edgewood Ave. NE, Atlanta, GA 30303

Amount Not To Exceed: \$140,334.16

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|-------------------------|
| 1. Contract Effective Date: | January 27, 2015 |
| 2. Contract Expiration Date: | December 31, 2019 |
| 3. Amount Spent To Date: | \$1,202,258.90 |
| 4. Funding: | General-Operating (P&C) |

AGENDA NOTES

Solicitation Name and Number	Local Small Business Enterprise (LSBE) Certification and Compliance Services RFP No. 14-500331
Procurement Agent	Jennifer Schofield
Vendor(s) agree to renew under the same prices, terms and conditions	Yes
Solicitation Name, Number and Contract Number of expiring/expired contract (If no previous contract, please indicate N/A)	N/A
Previous Contract Number, Contractor Name and Award Amount (Include increases and Total Award Amount)	N/A
Previous Amount Spent on Expiring/Expired Contract (If multiple award, List Amount Spent per Contract and include Total Amount Spent)	\$1,202,258.90
Prime Contractor Information and LSBE – Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA, Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided and Number of years in business)	<u>Georgia Minority Supplier Development Council</u> Stacey Key, CEO Years in Business: 32 Years Doing Business with DeKalb: 4
Attachments	UD Change Order Request Form

DeKalb County
 Department of Purchasing and Contracting
 Change Order Request Form

User Department: Purchasing & Contracting	From: Purchasing & Contracting
RFP No.: 14-500331	Title: Local Small Business Enterprise (LSBE) Certification and/or Compliance Services
Effective Date: April 13, 2015	Expiration Date: December 31, 2019
Contract APPROVED Amount: \$1,390,303.00	Number of Renewals to Date: 0

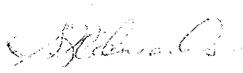
Contractor(s)	Contract No.	Agrees to Extend
Georgia Minority Supplier Development Council	966523	Yes

User Department Recommendation:

Funding for Renewal Term: \$140,334.16
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise SPLOST 3 Digit Fund Code 100
 CIP Line Item No. (if applicable): _____

Justification:
 Request for an additional 6 months to allow P&C/IT to fully develop and implement on-line certification/compliance services; staff & train the DeKalb First Program to be in compliance to ordinance.

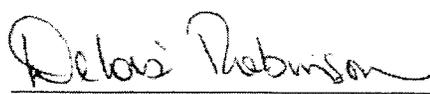

Digitally signed by ShaTausa Edwards
Date: 2019.10.22 16:06:15 -04'00'

10/22/2019
Date

Department Director Signature

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:


Purchasing and Contracting Signature

October 22, 2019
Date