



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2020-0257

Substitute

3/24/2020

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 1 to Contract Nos. 1182738 & 1182741 for Congregate and Shelf Stable Meals Services for Seniors & Congregate and Home-Delivered Meals for Seniors: for use by Human Services (HS). This contract consists of the provision of congregate, shelf-stable and home-delivered meals for seniors. This request is to extend the contract to July 31, 2020 and increase the contract amount. Awarded to Meals on Wheels Atlanta and Magic Kitchen. Total Amount Not To Exceed: \$550,701.00.

Information Contact: Cathryn Horner, Interim Director

Phone Number: (404)371-6334

PURPOSE:

Awarded by the BOC on October 8, 2019 as emergency contracts for an amount not to exceed \$382,323.00 for a period beginning on October 8, 2020 and ending April 20, 2020. This request is to extend the contract terms to July 31, 2020 and to increase the contract amount not to exceed by \$498,000.00 to cover the cost of services and to allow time for the County to complete the procurement process for new competitively let contract(s). The RFP is currently being advertised and is scheduled to close on April 2, 2020. The below amount reflects the current requested funding which includes additional funding to ensure services meet can be provided until the new contracts are in place. \$52,701.00 is for increased expenses related to change in congregate meal program due to COVID-19.

RECOMMENDATION:

Recommend approval of Change Order No. 1 with:

Meals on Wheels Atlanta, 1705 Commerce Drive, NW, Atlanta, GA 30318

Note: \$198,000.00 is for normal operations for congregate meals. \$52,701.00 is for increased expenses.

Amount Not To Exceed: \$250,701.00

Magic Kitchen, 11310 West 80th Street, Lenexa, KS 66214

Note: All funding is for normal operations for delivery of shelf stable meals.

Amount Not To Exceed: \$300,000.00

Total Amount Not To Exceed: \$550,701.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.



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ADDITIONAL INFORMATION:

1. Contract Effective Date: October 8, 2019
2. Contract Expiration Date: April 20, 2020
3. Amount Spent To Date: \$201,496.89
4. Funding: ARC Grant (HS)