AGENDA NOTES

Solicitation Name and #	Records Management System (RMS) (5-Year Multiyear Contract) RFP No. 15-500340
Senior Procurement Agent	Brenda H. Redus
Date Solicitation bid prices expires. (Indicate if vendor has agreed to extend bid date/prices. Include new date.)	NA
Solicitation Name, # and Contract # of expiring/expired contract (If no previous contract, please indicate N/A)	Records Management System (RMS) (5-Year Multiyear Contract) Contract No. 973017 Image Trend, Inc.
Contract Award Amount (Include Increases and Total Award Amount)	\$617,240.00
Amount Spent on Expiring/Expired Contract (If multiple award, List Amount Spent per Contract and include Total Amount Spent)	\$596,634.02
Prime Contractor Information and LSBE – Subcontractor (Prime: Company Name, Owner Name and Title, Number years in business and Number of Years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA) Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided and Number of years in business))	Image Trend, Inc. – PRIME Michael J. McBrady, President Years in Business: 22 Years in Business with DeKalb County: 5 No LSBE Participation due to sole responsive and responsible Responder.
Attachments	Change Order Request Form