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Department of Finance Risk Management and Employee Services Division Manuel J. Maloof Center 1300 Commerce Drive Decatur, GA 30030

## **MEMO**

September 24, 2020

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Delois Robinson, Procurement Manager, Team C

FROM:

Larry Jacobs, Assistant Finance Director

RE:

TO:

Contract Extension / Origami Contract No. 1089545

Delois,

The Origami contract end date is 12/31/2020. The Finance Dept., Risk Management Division, requests a 1 year contract extension. The extension will provide the department with additional time to assess evolving operational needs.

Cost impact:

Annual Licensing Fee - \$99,715.00

Please advise if additional information is needed.

Larry Jacobs

Larry Jacobs

CC: Dianne McNabb, CFO