

To: Theresa Austin-Gibbons, WorkSource DeKalb

From: Randy Webb, Senior Procurement Agent, Purchasing & Contracting, Team A

Date: August 13, 2021

Re: Chair Report: Request for Proposal No. 21-500590 for Workforce Innovation and Opportunity Act (WIOA) One-Stop Operator (Annual Contract with 3 Options to Renew)

RECOMMENDATION: In the Door, LLC

The Evaluation Committee has completed its evaluation and is hereby recommending In the Door, LLC, the sole proposer, to be awarded the contract for Workforce Innovation and Opportunity Act (WIOA) One-Stop Operator. The committee received 1 proposal. The score below has been rounded to the nearest whole number.

Please complete the attached Recommendation Form authorizing the Department of Purchasing and Contracting to move forward with submitting the Evaluation Committee's Recommendation to the Board of Commissioners.

SCORES FOR ALL FIRMS:

FIRMS	AVERAGE SCORE
In the Door, LLC	99

PROPOSED COSTS FOR ALL FIRMS:

FIRMS	TOTAL
In the Door, LLC	\$151,600.00

PLEASE NOTE:

The cost provided above is the Total for Line Item 19 (Contract Price) for Year 1.

RFP 21-500590 for Workforce Innovation and Opportunity Act (WIOA) One-Stop Operator
(Annual Contract with 3 Options to Renew)

User Department's Recommendation

User Department Name WorkSource DeKalb

Recommended Proposer(s) meets our approval.

Proposer 1: **IN THE DOOR, LLC. \$151,600** Proposer 2: _____
Name/Amount Name/Amount

Proposer 3: _____ Proposer 4: _____
Name/Amount Name/Amount

Project Amount This Term: **\$151,600**

Funding:
General Enterprise 3 Digit Fund Code **250**
CIP Line Item No. (if applicable): _____

Justification:
IN THE DOOR, LLC. was the sole proposer for RFP No. 21-500590 – Workforce Innovation and Opportunity Act (WIOA) One-Stop Operator (Annual Contract with 3 options to renew). A One-Stop Operator is required in accordance with sec. 121(d)(2)(A) of the Workforce Innovation and Opportunity Act (WIOA).

Sharon Hurt-Lish, Director 8/16/21
Name, Title Date Department Director Date