



Legislation Details (With Text)

**File #:** 2023-1256    **Version:** 1    **Name:**

**Type:** Resolution    **Status:** Preliminary Item

**File created:** 9/27/2023    **In control:** Board of Commissioners

**On agenda:** 11/8/2023    **Final action:**

**Title:** Commission District(s): All  
 CO - Change Order No. 6 to Contract No. 989294 Preferred Digital Multi-Functional Imaging Devices (MFD) Supplier (Multiyear Contract): for use by the Department of Innovation and Technology (DoIT). This contract consists of the lease/purchase of multifunctional copiers with copying, faxing, printing, and scanning capabilities to be used by all County departments. This request seeks to extend the contract term to June 30, 2024, as well as add funding to allow additional time to better evaluate the needs of the County. Awarded to Xerox Corporation. Amount Not To Exceed \$400,000.00.

**Indexes:**

**Attachments:** 1. 2023-1256 Agenda Notes, 2. Change Order Xerox

Date	Ver.	Action By	Action	Result
11/8/2023	1	Board of Commissioners	approved	Pass
11/6/2023	1	OPS-County Operations Committee	recommended for approval.	Pass
10/26/2023	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO     **Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s): All**

CO - Change Order No. 6 to Contract No. 989294 Preferred Digital Multi-Functional Imaging Devices (MFD) Supplier (Multiyear Contract): for use by the Department of Innovation and Technology (DoIT). This contract consists of the lease/purchase of multifunctional copiers with copying, faxing, printing, and scanning capabilities to be used by all County departments. This request seeks to increase contract funds and term through June 30, 2024 to allow additional time to better evaluate the needs of the County. Awarded to Xerox Corporation. Amount Not To Exceed \$400,000.00.

**Information Contact:** Michelle Butler, Procurement Manager

**Phone Number:** (404) 687-3581

**PURPOSE:**

Awarded by the BOC on July 28, 2015 for an amount not to exceed \$3,000,000.00. On July 11, 2017, the BOC approved Change Order No. 1 to extend the contract term to December 31, 2021. On September 10, 2019, the BOC approved Change Order No. 2 for an amount not to exceed \$900,000.00. On December 17, 2019, the BOC approved Change Order No. 3 for an amount not to exceed \$2,500,000.00. On September 14, 2021 the BOC approved Change Order No. 4 to extend the contract term to December 31, 2022. On October 11, 2022,

the BOC approved Change Order No. 5 for an amount not to exceed \$1,200,000.00. This contract consists of the lease/purchase of multifunctional copiers with copying, faxing, printing, and scanning capabilities to be used by all County departments. This request seeks to increase contract funds and term through June 30, 2024 to allow additional time to better evaluate the needs of the County.

**RECOMMENDATION:**

Recommend approval of Change Order No. 6 with:

Xerox Corporation, 9040 Roswell Road, Atlanta, GA 30305

Amount Not To Exceed: \$400,000.00

and authorize the Chief Executive Officer to execute the Change Order and all associated documents.

**ADDITIONAL INFORMATION:**

1. Contract Effective Date: July 28, 2015
2. Contract Expiration Date: December 31, 2023
3. Amount Spent To Date: \$6,852,622.20
4. Funding: General - Operating (DoIT)