



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Legislation Details (With Text)

File #: 2024-0732 **Version:** 1 **Name:**
Type: Resolution **Status:** Preliminary Item
File created: 5/31/2024 **In control:** Board of Commissioners
On agenda: 7/9/2024 **Final action:**
Title: Commission District(s): All
CO - Change Order No. 2 to Contract No. 1239452 for Employee Assistance Program (Multiyear Contract): for use by the Department of Human Resources & Merit System (HRMS). This contract consists of psychological counseling for all County employees for both personal and work stress-related conditions and/or other issues. This request seeks to increase the contract funds and term through December 31, 2025. Awarded to Keystone Peer review Organization (KEPRO), LLC. Amount Not To Exceed: \$124,800.00.

Indexes:

Attachments: 1. Agenda Notes, 2. Change Order Request Form

Date	Ver.	Action By	Action	Result
6/27/2024	1	ERPS-Employee Relations & Public Safety Committee	recommended for approval.	Pass
6/27/2024	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

Purchasing Type: Change Order (CO)

Public Hearing: YES ☐ NO ☒ **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 2 to Contract No. 1239452 for Employee Assistance Program (Multiyear Contract): for use by the Department of Human Resources & Merit System (HRMS). This contract consists of psychological counseling for all County employees for both personal and work stress-related conditions and/or other issues. This request seeks to increase the contract funds and term through December 31, 2025. Awarded to Keystone Peer review Organization (KEPRO), LLC. Amount Not To Exceed: \$124,800.00.

Information Contact: Michelle Butler, Chief Procurement Officer

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on December 15, 2020 for an amount not to exceed \$131,040.00. In error, the funding requested was for the first year only of the three-year multiyear contract. On March 2, 2021, the BOC approved Change Order No. 1 for an amount not to exceed \$262,080.00 to fund the additional two years. This request seeks to increase the contract funds and term through December 31, 2025.

RECOMMENDATION:

Recommend approval of Change Order No. 2 with:

KEPRO, LLC, 777 E. Park Drive, Harrisburg, PA 17111

Amount Not To Exceed \$124,800.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|----------------------------|
| 1. LSBE Participation: | 6% |
| 2. Contract Effective Date: | September 1, 2021 |
| 3. Contract Expiration Date: | December 31, 2024 |
| 4. Amount Spent to Date: | \$254,332.61 |
| 5. Funding: | General - Operating (HRMS) |