



Legislation Details (With Text)

**File #:** 2023-0063    **Version:** 2    **Name:**  
**Type:** Resolution    **Status:** Preliminary Item  
**File created:** 1/9/2023    **In control:** Board of Commissioners  
**On agenda:** 3/28/2023    **Final action:** 3/28/2023

**Title:** Commission District(s): ALL  
SS - Records Management System Maintenance and Software Support Services (Sole Source-Multiyear Contract): for use by Fire Rescue. Consists of professional services, hosting, software and technical support for an all-inclusive Records Management Solution for Emergency Medical Services and National Fire Incident Reporting System. Awarded to Image Trend, Inc. Amount Not To Exceed: \$522,781.31.

**Indexes:**

**Attachments:** 1. AGENDA NOTES - 2023-0063, 2. RMS NCPR - 2023-0063

Date	Ver.	Action By	Action	Result
3/28/2023	2	Board of Commissioners	approved	Pass
3/21/2023	2	ERPS-Employee Relations & Public Safety Committee	recommended for approval.	Pass
3/21/2023	2	Committee of the Whole	Accepted to the BOC agenda and assigned	

**Purchasing Type:** Sole Source (SS)

**Public Hearing:** YES  NO     **Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s): ALL**

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**Information Contact:** Michelle Butler, Procurement Manager

**Phone Number:** (404) 687-3581

**PURPOSE:**

Contract consists of providing five (5) years of annual maintenance, professional services, hosting, software and technical support for an all-inclusive Records Management Solution for Emergency Medical Services and National Fire Incident Reporting System and the addition of Investigations and Vault modules.

**RECOMMENDATION:**

Recommend approval of the sole source with:

Image Trend, Inc., 20855 Kensington Blvd., Lakeville, MN 55044

Amount Not To Exceed: \$522,781.31

and authorize the Chief Executive Officer to execute the contract and all associated documents.

**ADDITIONAL INFORMATION:**

1. Contract Effective Date:	Date of Execution
2. Contract Expiration Date:	December 31, 2027
3. Amount Spent on Previous Contract:	\$663,095.49
4. Funding:	General Operating (FR)