



Legislation Details (With Text)

**File #:** 2024-0504    **Version:** 1    **Name:**  
**Type:** Resolution    **Status:** Preliminary Item  
**File created:** 4/5/2024    **In control:** Board of Commissioners  
**On agenda:** 5/14/2024    **Final action:** 5/14/2024

**Title:** Commission District(s): All  
CO - Change Order No. 6 to Contract Nos.: 1213056 and 1213057 for Temporary Personnel Services (Four (4) Year Multi-Year Contract): for use by all DeKalb County departments through the Department of Human Resources & Merit System (HRMS). These contracts consist of the provision of temporary staffing. This request seeks to increase the contract term through June 30, 2025. Awarded to Corporate Temps, Inc. and Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services. CONTRACT TERM INCREASE ONLY.

**Indexes:**

**Attachments:** 1. Agenda Notes, 2. Change Order Request Form

Date	Ver.	Action By	Action	Result
5/14/2024	1	Board of Commissioners	approved	Pass
5/7/2024	1	ERPS-Employee Relations & Public Safety Committee	recommended for approval.	Pass
5/7/2024	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO     **Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s): All**

CO - Change Order No. 6 to Contract Nos.: 1213056 and 1213057 for Temporary Personnel Services (Four (4) Year Multi-Year Contract): for use by all DeKalb County departments through the Department of Human Resources & Merit System (HRMS). These contracts consist of the provision of temporary staffing. This request seeks to increase the contract term through June 30, 2025. Awarded to Corporate Temps, Inc. and Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services. CONTRACT TERM INCREASE ONLY.

**Information Contact:** Michelle Butler, Chief Procurement Officer

**Phone Number:** (404) 687-3581

**PURPOSE:**

Awarded by the BOC on April 28, 2020 to two (2) vendors for a total amount not to exceed \$10,000,000.00. On February 10, 2022, Change Order No. 1 was approved to transfer \$1,000,000.00 from Contract 1213057 to 1213056 due to heavy usage. On April 26, 2022, the BOC approved Change Order No. 2 to increase contract funds to both contracts by a total amount not to exceed \$5,000,000.00. On December 27, 2022, Change Order No. 3 was approved to transfer \$2,000,000.00 from Contract 1213057 to 1213056. On January 27, 2023,

Change Order No. 4 was approved to transfer \$500,000.00 from Contract 1213056 to 1213057 for payment of outstanding invoices. On March 14, 2023 the BOC approved Change Order No. 5 to increase contract funds to both contracts by a total amount not to exceed \$10,000,000.00. These contracts consist of the provision of part-time and full-time temporary personnel positions for DeKalb County on an as needed basis. This request seeks to increase the contract term through June 30, 2025, using existing funds.

**RECOMMENDATION:**

Recommend approval of Change Order No. 6 with:

Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services, 1999 West 190th Street, Torrance, CA 90504

Note: LSBE Participation: 25%

Corporate Temps, Inc., 5950 Live Oak Parkway, Suite 230, Norcross, GA 30093

Note: LSBE Participation: 20%

and authorize the Chief Executive Officer to execute the change order and all associated documents.

**ADDITIONAL INFORMATION:**

- |                              |  |
|------------------------------|--|
| 1. Contract Effective Date:  | July 1, 2020                                     |
| 2. Contract Expiration Date: | June 30, 2024                                    |
| 3. Amount Spent to Date:     | \$15,148,153.94                                  |
| 4. Funding:                  | Temporary Services - Operating (All Departments) |