



Legislation Details (With Text)

File #: 2018-2716 **Version:** 1 **Name:**
Type: Resolution **Status:** Action
File created: 9/19/2018 **In control:** Board of Commissioners
On agenda: 11/13/2018 **Final action:**
Title: Commission District(s): ALL
RFP - Request for Proposals No. 18-500489 Inventory of Capital Assets (Multiyear Contract): for use by the Department of Finance. Consists of providing inventory, appraisal, tagging and valuation services for County assets. Recommend award to the highest scoring proposer: HCA Asset Management LLC. Amount Not To Exceed: \$579,100.00.

Indexes:

Attachments: 1. AGENDA NOTES, 2. UD Rec Form 2820-2716, 3. Cumulative Score Report - Inventory of Capital Assets

Date	Ver.	Action By	Action	Result
11/13/2018	1	Board of Commissioners		
11/5/2018	1	FAB-Finance, Audit & Budget Committee	recommended for approval.	Pass
11/5/2018	1	Board of Commissioners	deferred to the next meeting	Pass

Purchasing Type: Request for Proposals (RFP)

Public Hearing: YES NO **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

RFP - Request for Proposals No. 18-500489 Inventory of Capital Assets (Multiyear Contract): for use by the Department of Finance. Consists of providing inventory, appraisal, tagging and valuation services for County assets. Recommend award to the highest scoring proposer: HCA Asset Management LLC. Amount Not To Exceed: \$579,100.00.

Information Contact: Talisa Clark, CPPO

Phone Number: (404) 687-2797

PURPOSE:

Consists of providing inventory, appraisal, tagging, valuation and reconciliation services for the assets of DeKalb County. Six (6) proposals were received.

RECOMMENDATION:

Recommend award to the highest scoring proposer:

HCA Asset Management LLC, 5103 Lena Road, Suite 104, Bradenton, FL 34211

Amount Not To Exceed: \$579,100.00

and authorize the Chief Executive Officer to execute the contract and all associated documents.

Evaluation Committee Scores:

<u>Firms:</u>	<u>Scores:</u>
HCA Asset Management LLC	102 points
Duff & Phelps LLC	93 points
Diversified Technologies LLC	77 points
RGBSI dba Signum Group	70 points

Non-Responsive Firms:

AssetWorks, Inc.
CBIZ Valuation Group LLC

After evaluation of the technical and cost proposals, the recommendation is to award to the highest scoring proposer.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|-------------------------------|
| 1. LSBE Participation: | 20% |
| 2. Contract Effective Date: | Date of Award |
| 3. Contract Expiration Date: | December 31, 2021 |
| 4. Funding: | General - Operating (Finance) |