



Legislation Details (With Text)

**File #:** 2023-0209    **Version:** 2    **Name:**

**Type:** Resolution    **Status:** Action

**File created:** 2/2/2023    **In control:** FAB-Finance, Audit & Budget Committee

**On agenda:** 3/28/2023    **Final action:** 3/28/2023

**Title:** Commission District(s): ALL  
CO - Change Order No. 3 to Contract No. 1144683 Utility Billing Software Maintenance and Support (Sole Source): for use by the Department of Finance. This contract consists of maintenance and support of the software system (CPAK) utilized to process utility billing for various County departments. This request seeks to ratify a previously provided ninety (90) day contract term increase as well as increase contract funds and term through December 31, 2023. Awarded to AdaptToSolve, Inc. Amount Not To Exceed: \$700,000.00.

**Indexes:**

**Attachments:** 1. AGENDA NOTES 2023-0209, 2. NCPR Form 2023-0209, 3. sole\_source\_letter\_2023, 4. Maintenance Quote -ats\_invoice\_36774\_2023\_mntc

| Date      | Ver. | Action By                             | Action                                  | Result |
|-----------|------|---------------------------------------|---|--------|
| 3/28/2023 | 2    | Board of Commissioners                | approved                                |        |
| 3/14/2023 | 2    | FAB-Finance, Audit & Budget Committee | recommended for approval.               | Pass   |
| 3/14/2023 | 2    | Board of Commissioners                | deferred                                | Pass   |
| 3/7/2023  | 2    | Committee of the Whole                | Accepted to the BOC agenda and assigned |        |

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s): ALL**

CO - Change Order No. 3 to Contract No. 1144683 Utility Billing Software Maintenance and Support (Sole Source): for use by the Department of Finance. This contract consists of maintenance and support of the software system (CPAK) utilized to process utility billing for various County departments. This request seeks to ratify a previously provided ninety (90) day contract term increase as well as increase contract funds and term through December 31, 2023. Awarded to AdaptToSolve, Inc. Amount Not To Exceed: \$700,000.00.

**Information Contact:** Michelle Butler, CPPO, Procurement Manager

**Phone Number:** (404) 687-3581

**PURPOSE:**

Awarded by the BOC on June 11, 2019 for an amount not to exceed \$400,000.00. On April 28, 2020 the BOC approved Change Order No. 1 to extend the contract term for 12 months to allow for implementation completion and “go-live” of the new replacement utility billing system for an amount not to exceed \$400,000.00. On June 8, 2021, the BOC approved Change Order No. 2 to extend the contract term for 18 months to allow for implementation and “go-live” of the replacement utility billing system for an amount not to

exceed \$743,675.00.

The CPAK billing system has been used since 2004 by the Department of Watershed Management (DWM), Public Works-Sanitation and the Peachtree DeKalb Airport (PDK) to generate enterprise funds. CPAK will continue to be the County's utility billing system of record until such time as the "go-live" of the replacement CIS system. The software is proprietary. The software publisher is the only source to provide the necessary annual maintenance support and quarterly premium support and software maintenance.

This request seeks to ratify a previously provided ninety (90) day contract term increase, effective as of December 31, 2022, as well as increase contract funds and term through December 31, 2023.

**RECOMMENDATION:**

Recommend approval of Change Order No. 3 with:

AdaptToSolve, Inc., 111 Airport Parkway, LaGrange, GA 30240

Amount Not To Exceed: \$700,000.00

**ADDITIONAL INFORMATION:**

- |                              |                                     |
|------------------------------|-------------------------------------|
| 1. Contract Effective Date:  | June 11, 2019                       |
| 2. Contract Expiration Date: | March 31, 2023                      |
| 3. Amount Spent To Date:     | \$1,494,757.00                      |
| 4. Funding:                  | Water and Sewer Operating (Finance) |