



Legislation Details (With Text)

File #: 2024-0621 **Version:** 1 **Name:**
Type: Resolution **Status:** Preliminary Item
File created: 5/6/2024 **In control:** Board of Commissioners
On agenda: 6/25/2024 **Final action:** 6/25/2024

Title: Commission District(s): All
CO - Change Order No. 1 to Contract No. 1254433 Secured Signing Enterprise Plan (Three (3) Year Contract) [Sole Source Purchase]: for use by the Department of Innovation and Technology (DoIT). This contract consists of a customized electronic cloud-based digital signature solution that allows the County to sign and complete documents online. This request seeks to increase the contract funds and term through July 12, 2026. Awarded to Secured Signing Ltd. Amount Not To Exceed: \$94,350.00.

Indexes:

Attachments: 1. AGENDA NOTES.pdf, 2. Change Order Request - Secured Sign, 3. DeKalb County 2024 Quote - Secured Signing.pdf

Date	Ver.	Action By	Action	Result
6/25/2024	1	Board of Commissioners		
6/20/2024	1	OPS-County Operations Committee	recommended for approval.	Pass
6/20/2024	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

Purchasing Type: Change Order (CO)

Public Hearing: YES NO **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 1 to Contract No. 1254433 Secured Signing Enterprise Plan (Three (3) Year Contract) [Sole Source Purchase]: for use by the Department of Innovation and Technology (DoIT). This contract consists of a customized electronic cloud-based digital signature solution that allows the County to sign and complete documents online. This request seeks to increase the contract funds and term through July 12, 2026. Awarded to Secured Signing Ltd. Amount Not To Exceed: \$94,350.00.

Information Contact: Michelle Butler, Chief Procurement Officer

Phone Number: (404) 687-3581

PURPOSE:

Awarded on June 1, 2021 for an amount not to exceed \$74,850.00. This request seeks to increase contract funds and term through July 12, 2026. Approval of this request will allow for the continuation of licenses related to the County’s Secured Signing Enterprise Plan.

RECOMMENDATION:

Recommend approval of Change Order No. 1 with:

Secured Signing Limited, P.O. Box 35902 Browns Bay, Auckland, New Zealand 0735

Amount Not To Exceed: \$94,350.00

ADDITIONAL INFORMATION:

1. Contract Effective Date: June 01, 2021
2. Contract Expiration Date: July 12, 2024
3. Amount Spent To Date: \$74,850.00
4. Funding: General-Operating (DoIT)