



Legislation Details (With Text)

File #: 2018-2440 **Version:** 1 **Name:**

Type: Resolution **Status:** Preliminary Item

File created: 7/18/2018 **In control:** Board of Commissioners

On agenda: 8/28/2018 **Final action:**

Title: Commission District(s): ALL
 REN - Print & Mail Services, Electronic Billing Presentation and Data Processing (Annual Contract - 3rd Renewal of 4 Options to Renew): Contract No. 988895 for the Finance Department to be used by the Department of Watershed Management (DWM) and the Peachtree DeKalb Airport. Consists of providing customized bill formatting, print and mail services, hosting the County's water and sewer portal and other miscellaneous statements to citizens and businesses. Awarded to Level One, LLC. Amount Not To Exceed: \$226,110.00.

Indexes:

Attachments: 1. Contract Renewal Form 2018-2440, 2. Agenda Notes (.pdf)

Date	Ver.	Action By	Action	Result
8/28/2018	1	Board of Commissioners		
8/21/2018	1	PWI-Public Works & Infrastructure Committee	recommended for approval.	Pass
8/21/2018	1	Committee of the Whole		

Purchasing Type: Renewal (REN)

Public Hearing: YES NO **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

REN - Print & Mail Services, Electronic Billing Presentation and Data Processing (Annual Contract - 3rd Renewal of 4 Options to Renew): Contract No. 988895 for the Finance Department to be used by the Department of Watershed Management (DWM) and the Peachtree DeKalb Airport. Consists of providing customized bill formatting, print and mail services, hosting the County's water and sewer portal and other miscellaneous statements to citizens and businesses. Awarded to Level One, LLC. Amount Not To Exceed: \$226,110.00.

Information Contact: Talisa Clark, CPPO

Phone Number: (404) 687-2797

PURPOSE:

Awarded by the BOC on July 28, 2015 for an amount not to exceed \$136,524.48. On October 11, 2016, the BOC approved the 1st renewal option for an amount not to exceed \$298,345.17. On October 10, 2017, the BOC approved the 2nd renewal option for an amount not to exceed \$365,050.00. This request is to exercise the 3rd renewal option to allow the County to continue regular services and utilize additional optional services at its discretion for upcoming projects.

RECOMMENDATION:

Recommend approval to exercise the 3rd renewal option through October 31, 2019 with:

Level One, LLC, Three Great Valley Parkway, Suite 100, Malvern, PA 19355

Amount Not To Exceed: \$226,110.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

1. Contract Effective Date: October 2, 2015
2. Contract Expiration Date: October 30, 2018
3. Amount Spent To Date: \$536,066.70
\$136,524.48 - Initial
\$235,309.72 - 1st Renewal
\$164,232.50 - 2nd Renewal
4. Funding: General - Operating (Finance)