



Legislation Details (With Text)

File #: 2023-0323 **Version:** 1 **Name:**
Type: Resolution **Status:** Preliminary Item
File created: 3/13/2023 **In control:** Board of Commissioners
On agenda: 5/9/2023 **Final action:** 5/9/2023

Title: Commission District(s): ALL
 RAT - Contract No. 1313602 Mailing Equipment, Supplies, and Maintenance (Statewide Contract No. 99999-SPD-T20271514-0001) (Multiyear): for use by the Department of Facilities Management (FM). This contract consists of the leasing of postage mailroom equipment. This request seeks to ratify the replacement contract executed under the new SWC for mailing equipment, supplies, and maintenance. Awarded to: Quadient, Inc. Amount Not To Exceed: \$115,091.40.

Indexes:

Attachments: 1. Agenda Notes, 2. SWC - Contract Info, 3. 1313602, SWC Lease Agreement Central Mail Room - Lease Only

Date	Ver.	Action By	Action	Result
5/9/2023	1	Board of Commissioners	approved	Pass
5/2/2023	1	OPS-County Operations Committee	recommended for approval.	Pass
5/2/2023	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

Purchasing Type: Ratification (RA)

Public Hearing: YES NO **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

RAT - Contract No. 1313602 Mailing Equipment, Supplies, and Maintenance (Statewide Contract No. 99999-SPD-T20271514-0001) (Multiyear): for use by the Department of Facilities Management (FM). This contract consists of the leasing of postage mailroom equipment. This request seeks to ratify the replacement contract executed under the new SWC for mailing equipment, supplies, and maintenance. Awarded to: Quadient, Inc. Amount Not To Exceed: \$115,091.40.

Information Contact: Michelle Butler, CPPO, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

This contract consists of piggybacking off the competitively let Statewide Contract No. 99999-SPD-T20271514-0001 for the leasing of postage equipment. The Countywide mailroom services utilizes these machines to provide mailing services for the various County departments. Equipment includes two (2) iX-9 Mailing Systems with SMART software, two (2) dynamic weighing platforms, two (2) remote label dispensers, two (2) conveyors and service and maintenance of the machines for the duration of the lease.

On December 20, 2022, Quadient informed the County that the State was moving forward with the renewal of

the current SWC. However, on January 5, 2023, the County was advised that the State executed a new contract with Quadient rather than renewing the expiring contract. This request seeks to ratify the new lease agreement.

RECOMMENDATION:

Recommend approval to ratify Contract No. 1313602 with:

Quadient, Inc., 478 Wheelers Farm Rd, Milford, CT 06461

Amount Not To Exceed: \$115,091.40

and authorize the Chief Executive Officer to execute the contract and all associated documents.

ADDITIONAL INFORMATION:

- | | |
|---------------------------------------|-------------------|
| 1. Contract Effective Date: | January 23, 2023 |
| 2. Contract Expiration Date: | December 31, 2027 |
| 3. Amount Spent On Previous Contract: | \$103,476.00 |
| 4. Funding: | Operating (FM) |