



## Legislation Details (With Text)

**File #:** 2022-1589    **Version:** 1    **Name:**

**Type:** Resolution    **Status:** Action

**File created:** 4/28/2022    **In control:** Board of Commissioners

**On agenda:** 6/28/2022    **Final action:** 6/28/2022

**Title:** Commission District(s): All  
CO - Change Order No. 1 to Contract No. 1251842 for Plan Review, Inspection and Technical Support Services (Multiyear Contract): for use by the Department of Planning & Sustainability (P&S). This contract consists of the provision and management of plan review, inspection and technical support services for zoning, land development, building and fire permits. Awarded to NOVA Engineering & Environmental, LLC. Inc. Amount Not to Exceed: \$500,000.00.

**Indexes:**

**Attachments:** 1. Agenda Notes, 2. Change Order Request

Date	Ver.	Action By	Action	Result
6/28/2022	1	Board of Commissioners		
6/14/2022	1	PECS-Planning, Economic Development & Community Services Committee	recommended for approval.	Pass
6/14/2022	1	Board of Commissioners	deferred to the next meeting	Pass
6/7/2022	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO     **Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s): All**

CO - Change Order No. 1 to Contract No. 1251842 for Plan Review, Inspection and Technical Support Services (Multiyear Contract): for use by the Department of Planning & Sustainability (P&S). This contract consists of the provision and management of plan review, inspection and technical support services for zoning, land development, building and fire permits. Awarded to NOVA Engineering & Environmental, LLC. Inc. Amount Not to Exceed: \$500,000.00.

**Information Contact:** Cathryn G. Horner, Chief Procurement Officer

**Phone Number:** (404) 371-6334

**PURPOSE:**

Awarded by the BOC on April 27, 2021, for an amount not to exceed \$250,000.00. This contract consists of provision and management of plan review, inspection and technical support services for zoning, land development, building and fire permits. Due to the highly technical nature of many of the positions in this department, vacancies are not easily filled. When vacancies occur, P&S wants to be able to fill the gaps between hiring permanent staff by hiring contractual workers who can perform planning, plan reviews,

engineering reviews, building inspections, etc. with minimal intense training required so P&S can continue to respond to customers expeditiously. This request is to add additional funding, to meet customer response goals.

**RECOMMENDATION:**

Recommend approval of Change Order No. 1 with:

NOVA Engineering & Environmental, LLC, 3900 Kennesaw 75 Parkway, Suite 100, Kennesaw, GA 30144

Amount Not to Exceed: \$500,000.00

and authorize the Chief Executive Officer to execute the change order and all associated documents

**ADDITIONAL INFORMATION:**

- |                              |                                  |
|------------------------------|----------------------------------|
| 1. Contract Effective Date:  | August 21, 2021                  |
| 2. Contract Expiration Date: | July 31, 2024                    |
| 3. Amount Spent to Date:     | \$250,000.00                     |
| 4. Funding:                  | Planning - 201 Development (P&S) |