



Legislation Details (With Text)

**File #:** 2020-0257    **Version:** 1    **Name:**

**Type:** Resolution    **Status:** Preliminary Item

**File created:** 2/20/2020    **In control:** Board of Commissioners

**On agenda:** 3/31/2020    **Final action:**

**Title:** Commission District(s): All  
CO - Change Order No. 1 to Contract Nos. 1182738 & 1182741 for Congregate and Shelf Stable Meals Services for Seniors & Congregate and Home-Delivered Meals for Seniors: for use by Human Services (HS). This contract consists of the provision of congregate, shelf-stable and home-delivered meals for seniors. This request is to extend the contract to July 31, 2020 and increase the contract amount. Awarded to Meals on Wheels Atlanta and Magic Kitchen. Total Amount Not To Exceed: \$550,701.00.

**Indexes:**

**Attachments:** 1. 2020-0257 Agenda Notes, 2. 2020 03.31 Item 2020-0257, 3. Change Order Request, 4. Change Order Request

Date	Ver.	Action By	Action	Result
3/31/2020	1	Board of Commissioners	approved substitute	Pass
3/17/2020	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

**Substitute**

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO     **Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s): All**

CO - Change Order No. 1 to Contract Nos. 1182738 & 1182741 for Congregate and Shelf Stable Meals Services for Seniors & Congregate and Home-Delivered Meals for Seniors: for use by Human Services (HS). This contract consists of the provision of congregate, shelf-stable and home-delivered meals for seniors. This request is to extend the contract to July 31, 2020 and increase the contract amount. Awarded to Meals on Wheels Atlanta and Magic Kitchen. Total Amount Not To Exceed: \$550,701.00.

**Information Contact:** Cathryn G. Horner, Interim Director

**Phone Number:** (404) 371-6334

**PURPOSE:**

Awarded by the BOC on October 8, 2019 as emergency contracts for an amount not to exceed \$382,323.00 for a period beginning on October 8, 2020 and ending April 20, 2020. This request is to extend the contract terms to July 31, 2020 and to increase the contract amount not to exceed by \$498,000.00 to cover the cost of services and to allow time for the County to complete the procurement process for new competitively let contract(s). The RFP is currently being advertised and is scheduled to close on April 2, 2020. The below amount reflects the current requested funding which includes additional funding to ensure services meet can be provided until

the new contracts are in place. \$52,701.00 is for increased expenses related to change in congregate meal program due to COVID-19.

**RECOMMENDATION:**

Recommend approval of Change Order No. 1 with:

Meals on Wheels Atlanta, 1705 Commerce Drive, NW, Atlanta, GA 30318

Note: \$198,000.00 is for normal operations for congregate meals. \$52,701.00 is for increased expenses.

Amount Not To Exceed: \$250,701.00

Magic Kitchen, 11310 West 80<sup>th</sup> Street, Lenexa, KS 66214

Note: All funding is for normal operations for delivery of shelf stable meals.

Amount Not To Exceed: \$300,000.00

Total Amount Not To Exceed: \$550,701.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

**ADDITIONAL INFORMATION:**

1. Contract Effective Date: October 8, 2019
2. Contract Expiration Date: April 20, 2020
3. Amount Spent To Date: \$201,496.89
4. Funding: ARC Grant (HS)