



Legislation Details (With Text)

File #: 2021-3195 **Version:** 1 **Name:**
Type: Resolution **Status:** Action
File created: 10/1/2021 **In control:** Board of Commissioners
On agenda: 12/21/2021 **Final action:** 12/21/2021

Title: Commission District(s): ALL
 CO - Change Order No. 1 to Contract 1236388 for Retail Image Lockbox Services for use by the Department of Finance. This contract consists of the provision of lockbox services. Awarded to: Deluxe Corporation dba REMITCO LLC. Amount Not To Exceed: \$125,000.00.

Indexes:

Attachments: 1. Agenda Notes, 2. UD Change Order Form - 2021-3195

Date	Ver.	Action By	Action	Result
12/21/2021	1	Board of Commissioners	approved	Pass
12/14/2021	1	FAB-Finance, Audit & Budget Committee	recommended for approval.	Pass
11/16/2021	1	Board of Commissioners		

Purchasing Type: Change Order (CO)

Public Hearing: YES NO **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 1 to Contract 1236388 for Retail Image Lockbox Services for use by the Department of Finance. This contract consists of the provision of lockbox services. Awarded to: Deluxe Corporation *dba* REMITCO LLC. Amount Not To Exceed: \$125,000.00.

Information Contact: Cathryn G. Horner, Chief Operating Officer

Phone Number: (404) 371-6334

PURPOSE:

Awarded by the BOC on November 12, 2019 as a result of a Consent to Assignment between Wells Fargo Bank and Deluxe Corporation dba REMITCO LLC. This contract consists of the provision of lockbox services. This request is to extend the contract’s term and to add funding, including a price increase due to market fluctuations, to allow the County’s financial operations to continue during the implementation of the new enQuesta billing system and to coincide with the contract term for Banking and Financial Services.

RECOMMENDATION:

Recommend approval of Change Order No. 1 extending the contract term through December 31, 2022 with:

Deluxe Corporation, *dba* REMITCO LLC, 400 Westwood Dr., Suite 100, Wasusau, WI 54401

Amount Not To Exceed: \$125,000.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|-------------------------------|
| 1. Contract Effective Date: | June 1, 2019 |
| 2. Contract Expiration Date: | December 31, 2021 |
| 3. Amount Spent to Date: | \$163,198.49 |
| 4. Funding: | General - Operating (Finance) |