



Legislation Details (With Text)

**File #:** 2023-0326    **Version:** 1    **Name:**  
**Type:** Resolution    **Status:** Action  
**File created:** 3/13/2023    **In control:** Board of Commissioners  
**On agenda:** 5/23/2023    **Final action:**

**Title:** Commission District(s): All  
REN - Contract No. 1226949 Meal Services for Seniors: Provision of Congregate & Shelf-Stable Meals at Senior Centers (Annual Contract - 2nd Renewal of 2 Options to Renew): for use by the Department of Human Services (HS). This contract consists of the provision of congregate and shelf-stable meals for seniors. This request seeks to ratify a previously provided forty-five (45) day contract term increase. This request also seeks to exercise the 2nd renewal option through April 30, 2024 and add a service location. Awarded to Meals On Wheels Atlanta, Inc. Amount Not To Exceed: \$773,768.72.

**Indexes:**

**Attachments:** 1. Substitute 2023 05.23 Item 2023-0326, 2. Agenda Notes, 3. Contract Renewal Request Form, 4. UD request to add service location

Date	Ver.	Action By	Action	Result
5/23/2023	1	Board of Commissioners	approved substitute	Pass
5/9/2023	1	PECS-Planning, Economic Development & Community Services Committee	recommended for approval.	Pass
5/9/2023	1	Board of Commissioners	deferred to the next meeting	Pass
5/2/2023	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

**Substitute**

**Purchasing Type:** Renewal (REN)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s): All**

REN - Contract No. 1226949 Meal Services for Seniors: Provision of Congregate & Shelf-Stable Meals at Senior Centers (Annual Contract - 2nd Renewal of 2 Options to Renew): for use by the Department of Human Services (HS). This contract consists of the provision of congregate and shelf-stable meals for seniors. This request seeks to ratify a previously provided forty-five (45) day contract term increase. This request also seeks to exercise the 2nd renewal option through April 30, 2024 and add a service location. Awarded to Meals On Wheels Atlanta, Inc. Amount Not To Exceed: \$773,768.72.

**Information Contact:** Michelle Butler, Procurement Manager

**Phone Number:** (404) 687-3581

**PURPOSE:**

Awarded by the BOC on September 22, 2020, for an amount not to exceed \$436,883.00. On June 8, 2021, the

BOC approved Change Order No. 1 for an amount not to exceed \$14,000 to change the price of congregate meals for Year 1; the cost proposal pricing for subsequent renewal options; and the meal type from warm to frozen. On September 14, 2021, the BOC approved Change Order No. 2 to temporarily increase the scope of work to include delivery of meals to seniors' homes until the senior centers reopened. On May 10, 2022, the BOC approved the 1st renewal for an amount not to exceed \$470,836.92. This contract consists of the provision of congregate and shelf-stable meals for seniors. This request is to ratify a previously provided forty-five (45) day contract term increase effective as of April 12, 2023. It also seeks to exercise the 2nd renewal option through April 30, 2024 and include meal services at the East Central DeKalb Senior Center.

**RECOMMENDATION:**

Recommend approval to exercise the 2nd renewal option with:

Meals On Wheels Atlanta, Inc., 1705 Commerce Drive NW, Atlanta, GA 30318

Amount Not To Exceed: \$773,768.72

**ADDITIONAL INFORMATION:**

- 1. LSBE Participation: 10%
- 2. Contract Effective Date: April 12, 2021
- 3. Contract Expiration Date: May 27, 2023
- 4. Amount Spent to Date: \$478,747.65 - Total Spent  
\$32,505.00 - Initial Term  
\$446,242.65 - 1<sup>st</sup> Renewal
- 5. Funding: 250 ARC Grant (HS)