



Legislation Details (With Text)

**File #:** 2020-0906    **Version:** 1    **Name:**

**Type:** Resolution    **Status:** Preliminary Item

**File created:** 8/6/2020    **In control:** Board of Commissioners

**On agenda:** 9/22/2020    **Final action:**

**Title:** Commission District(s): All  
 RFP - Request for Proposals No. 20-500541 for Meal Services for Seniors (Annual Contract with 2 Options to Renew): for use by the Department of Human Services (HS). Consists of the provision of congregate and shelf-stable meals for seniors. Recommend award to the highest scoring proposer: Meals On Wheels Atlanta. Amount Not To Exceed: \$436,883.00.

**Indexes:**

**Attachments:** 1. Agenda Notes, 2. Recommendation, 3. Cumulative Score Report, 4. Market Survey

Date	Ver.	Action By	Action	Result
9/22/2020	1	Board of Commissioners	approved	Pass
9/15/2020	1	PECS-Planning, Economic Development & Community Services Committee	recommended for approval.	Pass
9/15/2020	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

**Purchasing Type:** Request for Proposals (RFP)

**Public Hearing:** YES  NO     **Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s): All**

RFP - Request for Proposals No. 20-500541 for Meal Services for Seniors (Annual Contract with 2 Options to Renew): for use by the Department of Human Services (HS). Consists of the provision of congregate and shelf-stable meals for seniors. Recommend award to the highest scoring proposer: Meals On Wheels Atlanta. Amount Not To Exceed: \$436,883.00.

**Information Contact:** Cathryn G. Horner, Chief Procurement Officer

**Phone Number:** (404) 371-6334

**PURPOSE:**

Consists of the provision and management of one (1) program: Congregate & Shelf-Stable Meals at four (4) senior centers in DeKalb County. The RFP also included Program 2 - Provision of Home-Delivered & Shelf-Stable Meals for homebound seniors - for which no award is being sought at this time. Two (2) proposals were received.

**RECOMMENDATION:**

Recommend award to the highest scoring proposer:

Program 1 - Provision of Congregate & Shelf-Stable Meals:

Meals On Wheels Atlanta, 1705 Commerce Drive NW, Atlanta, GA 30318  
Amount Not To Exceed: \$436,883.00

and authorize the Chief Executive Officer to execute the contracts and all associated documents.

Evaluation Committee Scores:

<b><u>Firms:</u></b>	<b><u>Scores:</u></b>
<b><u>Program 1: Congregate &amp; Shelf-Stable Meals at Senior Centers</u></b>	
Meals On Wheels Atlanta	85.90
<b><u>Program 2: Home-Delivered &amp; Shelf-Stable Meals for Homebound Seniors</u></b>	
Supreme Food Worldwide, Inc.	71.90

After evaluation of technical and cost proposals, the recommendation is to award Program 1: Congregate & Shelf-Stable Meals at Senior Centers to the highest scoring proposer. No award is recommended for Program 2: Home-Delivered & Shelf-Stable Meals for Homebound Seniors.

**ADDITIONAL INFORMATION:**

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| 1. LSBE Participation:                | 10%                                 |
| 2. Contract Effective Date:           | 10 days from Notice to Proceed      |
| 3. Contract Expiration Date:          | 1 Year Term with 2 Options to Renew |
| 4. Amount Spent On Previous Contract: | \$955,700.87                        |
| 5. Funding:                           | 250 ARC Grant - HS                  |