



Legislation Details (With Text)

File #: 2020-0906 **Version:** 1 **Name:**

Type: Resolution **Status:** Preliminary Item

File created: 8/6/2020 **In control:** Board of Commissioners

On agenda: 9/22/2020 **Final action:**

Title: Commission District(s): All
RFP - Request for Proposals No. 20-500541 for Meal Services for Seniors (Annual Contract with 2 Options to Renew): for use by the Department of Human Services (HS). Consists of the provision of congregate and shelf-stable meals for seniors. Recommend award to the highest scoring proposer: Meals On Wheels Atlanta. Amount Not To Exceed: \$436,883.00.

Indexes:

Attachments: 1. Agenda Notes, 2. Recommendation, 3. Cumulative Score Report, 4. Market Survey

Date	Ver.	Action By	Action	Result
9/22/2020	1	Board of Commissioners	approved	Pass
9/15/2020	1	PECS-Planning, Economic Development & Community Services Committee	recommended for approval.	Pass
9/15/2020	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

Purchasing Type: Request for Proposals (RFP)

Public Hearing: YES NO **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

RFP - Request for Proposals No. 20-500541 for Meal Services for Seniors (Annual Contract with 2 Options to Renew): for use by the Department of Human Services (HS). Consists of the provision of congregate and shelf-stable meals for seniors. Recommend award to the highest scoring proposer: Meals On Wheels Atlanta. Amount Not To Exceed: \$436,883.00.

Information Contact: Cathryn G. Horner, Chief Procurement Officer

Phone Number: (404) 371-6334

PURPOSE:

Consists of the provision and management of one (1) program: Congregate & Shelf-Stable Meals at four (4) senior centers in DeKalb County. The RFP also included Program 2 - Provision of Home-Delivered & Shelf-Stable Meals for homebound seniors - for which no award is being sought at this time. Two (2) proposals were received.

RECOMMENDATION:

Recommend award to the highest scoring proposer:

Program 1 - Provision of Congregate & Shelf-Stable Meals:

Meals On Wheels Atlanta, 1705 Commerce Drive NW, Atlanta, GA 30318
Amount Not To Exceed: \$436,883.00

and authorize the Chief Executive Officer to execute the contracts and all associated documents.

Evaluation Committee Scores:

<u>Firms:</u>	<u>Scores:</u>
<u>Program 1: Congregate & Shelf-Stable Meals at Senior Centers</u>	
Meals On Wheels Atlanta	85.90
<u>Program 2: Home-Delivered & Shelf-Stable Meals for Homebound Seniors</u>	
Supreme Food Worldwide, Inc.	71.90

After evaluation of technical and cost proposals, the recommendation is to award Program 1: Congregate & Shelf-Stable Meals at Senior Centers to the highest scoring proposer. No award is recommended for Program 2: Home-Delivered & Shelf-Stable Meals for Homebound Seniors.

ADDITIONAL INFORMATION:

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|---------------------------------------|-------------------------------------|
| 1. LSBE Participation: | 10% |
| 2. Contract Effective Date: | 10 days from Notice to Proceed |
| 3. Contract Expiration Date: | 1 Year Term with 2 Options to Renew |
| 4. Amount Spent On Previous Contract: | \$955,700.87 |
| 5. Funding: | 250 ARC Grant - HS |