



Legislation Details (With Text)

File #: 2022-2232 **Version:** 1 **Name:**

Type: Resolution **Status:** Preliminary Item

File created: 9/22/2022 **In control:** ERPS-Employee Relations & Public Safety Committee

On agenda: 10/18/2022 **Final action:** 10/25/2022

Title: Commission District(s): ALL
CO - Change Order No. 1 to Contract No. 1082514 Pre-Employment Drug and Alcohol Testing Services (Annual Contract with 4 Options to Renew): for use by the Department of Human Resources and Merit System (HRMS). This contract consists of providing post-offer pre-employment and fitness for duty physicals to candidates for employment and/or employees. This request is to increase the contract funding and term through April 31, 2023. Awarded to Caduceus USA Medical Services, LLC. Amount Not To Exceed: \$142,225.02.

Indexes:

Attachments: 1. 2022-2232 Agenda Notes, 2. 2022-2232 Revised UD CO1 Request

Date	Ver.	Action By	Action	Result
10/25/2022	1	Board of Commissioners		
10/18/2022	1	ERPS-Employee Relations & Public Safety Committee	recommended for approval.	Pass
10/18/2022	1	Committee of the Whole	Accepted to the BOC agenda and assigned	

Purchasing Type: Change Order (CO)

Public Hearing: YES NO **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 1 to Contract No. 1082514 Pre-Employment Drug and Alcohol Testing Services (Annual Contract with 4 Options to Renew): for use by the Department of Human Resources and Merit System (HRMS). This contract consists of providing post-offer pre-employment and fitness for duty physicals to candidates for employment and/or employees. This request is to increase the contract funding and term through April 31, 2023. Awarded to Caduceus USA Medical Services, LLC. Amount Not To Exceed: \$142,225.02.

Information Contact: Michelle Butler, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on October 10, 2017 for an amount not to exceed \$284,450.00. On September 11, 2018, the BOC approved the 1st renewal option for an amount not to exceed \$284,450.00. On October 22, 2019, the BOC approved the 2nd renewal option for an amount not to exceed \$284,450.00. On October 27, 2020, the BOC approved the 3rd renewal option for an amount not to exceed \$284,450.00. On November 9, 2021, the BOC approved the 4th renewal option for an amount not to exceed \$284,450.00. This request, to increase the contract funding and term, will assist in the continuation of existing pre-employment and fitness for duty

physicals as well as prevent a gap in services while a new contract is obtained.

A solicitation was previously issued for the above listed services but resulted in a cancellation. A rebid solicitation is collaboratively being drafted for advertisement within the coming months.

RECOMMENDATION:

Recommend approval of Change Order No. 1 with:

Caduceus USA Medical Services, LLC, 535 N. Central Ave., Suite 100, Hapeville, GA, 30354

Amount Not To Exceed: \$142,225.02

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

- 1. LSBE Participation: 20%
- 2. Contract Effective Date: October 10, 2017
- 3. Contract Expiration Date: October 31, 2022
- 4. Amount Spent To Date: \$1,103,231.00 - Total Spent
 - \$269,594.00 - Initial Term
 - \$276,916.00 - 1st Renewal
 - \$201,140.00 - 2nd Renewal
 - \$ 89,161.00 - 3rd Renewal
 - \$266,420.00 - 4th Renewal
- 5. Funding: General - Operating (HRMS)