

Legislation Text

File #: 2023-1288, **Version:** 1

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 7 to Contract Nos. 1213631 and 1213634 Commercial Janitorial Services (Multiyear Contract): for use by the Departments of Facilities Management (FM) and Recreation, Parks and Cultural Affairs (RPCA). This contract consists of the development, management, and monitoring of high quality commercial janitorial/cleaning/custodial services and Day Porters. This request seeks to increase contract funds in support of additional servicing of the Animal Shelter Facility at 3280 Chamblee-Dunwoody and for the Wesley Chapel Library, the Hairston Crossing Library and Fire Rescue Supply located at 1574 Stoneridge Drive. Awarded to Building Maintenance Services and Cleanstar National, Inc. Total Amount Not To Exceed: \$818,482.71.

Information Contact: Michelle Butler, CPPO, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on May 26, 2020, to three (3) vendors for a total annual amount not to exceed \$4,136,779.92. On August 24, 2021, the BOC approved Change Order No. 1 to all three (3) vendors for a total amount not to exceed \$2,566,122.81 to cover the cost of additional services and sites that were added as a result of the COVID-19 pandemic. On December 14, 2021, the BOC approved Change Order No. 2 to Contract No. 1213634 for an amount not to exceed \$1,111,948.36 for services added to several high traffic sites, as a result of the COVID-19 pandemic and added day porters needed to ensure that all of the courthouses, courtrooms, and court administrative offices were disinfected and cleaned throughout the day. On March 8, 2022, the BOC approved Change Order No. 3 to all three (3) vendors for a total amount not to exceed \$2,247,380.02 for monthly janitorial services through FY2022. On September 13, 2022, the BOC approved Change Order No. 4 to all three (3) vendors for a total amount not to exceed \$4,784,369.29 for monthly janitorial services through FY2023, additional day porter services at existing locations, and to add new locations with day porter services to the contracts. On September 27, 2022, the BOC approved Change Order No. 5 to Contract 1213635 for an amount not to exceed \$560,00.00 to add daily janitorial services at County Parks. These contracts consist of the development, management, and monitoring of high quality commercial janitorial/cleaning /custodial services and Day Porters at various County facilities. Contractors shall furnish all janitorial services, including but not limited to labor, materials, cleaning supplies, restroom supplies (soap, toilet seat covers, hygiene bags, toilet tissue, paper towels, etc.) and any other supplies necessary to provide the highest quality of commercial janitorial services. Contractors shall also furnish all materials tools, machinery, apparatus, equipment, technical knowledge, expertise, management, labor, service and all things needed to provide a comprehensive floor care program in County buildings. On June 27, 2023, the BOC approved Change Order No. 6 to add funds to support additional daily janitorial services for restrooms at Flat Shoals Park, Hairston Crossing Library, and

Wesley Chapel Brown Library as well as additional park locations through the contract term. This request seeks to increase contract funds in support of additional servicing of the Animal Shelter Facility at 3280 Chamblee-Dunwoody and for the Wesley Chapel Library, the Hairston Crossing Library and Fire Rescue Supply located at 1574 Stoneridge Drive.

RECOMMENDATION:

Recommend approval of Change Order No. 7 with:

Building Maintenance Services, Inc., 1955 Vaughn Road, Suite 105, Kennesaw, GA 30144

Note: LSBE Participation: 20%

Estimated Amount Not to Exceed: \$403,008.00

Cleanstar National, Inc., 1690 Enterprise Way, Suite B., Marietta, GA 30067

Note: LSBE Participation: 20%

Estimated Amount Not to Exceed: \$415,474.71

Total Amount Not To Exceed: \$818,482.71

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

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|------------------------------|----------------------------------------|
| 1. Contract Effective Date: | May 26, 2020 |
| 2. Contract Expiration Date: | December 31, 2024 |
| 3. Amount Spent To Date: | \$13,813,310.35 |
| 4. Funding: | \$ 818,482.71 - General Operating (FM) |