



Legislation Text

File #: 2023-1082, **Version:** 2

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 3 to Contract No. 1082514 Pre-Employment Drug and Alcohol Testing Services (Annual Contract with 4 Options to Renew): for use by the Department of Human Resources and Merit System (HRMS). This contract consists of providing post-offer pre-employment and fitness for duty physicals to candidates for employment and/or employees. This request seeks to increase the contract funds and term through December 31, 2023. Awarded to Caduceus USA Medical Services, LLC. Amount Not To Exceed: \$71,112.51.

Information Contact: Michelle Butler, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on October 10, 2017, for an amount not to exceed \$284,450.00. On September 11, 2018, the BOC approved the 1st renewal option for an amount not to exceed \$284,450.00. On October 22, 2019, the BOC approved the 2nd renewal option for an amount not to exceed \$284,450.00. On October 27, 2020, the BOC approved the 3rd renewal option for an amount not to exceed \$284,450.00. On November 9, 2021, the BOC approved the 4th renewal option for an amount not to exceed \$284,450.00. On October 25, 2022, the BOC approved Change Order No. 1 to increase the contract amount by \$142,225.02 and to extend the term through April 30, 2023. On May 23, 2023, the BOC approved Change Order No. 2 to ratify a previously provided forty-five (45) day increase to the contract term, to increase the contract amount by \$118,521.00, and to extend the term through September 30, 2023. This contract consists of providing post-offer/pre-employment and fitness for duty physicals to candidates for employment and/or employees, CDL examinations, and substance abuse testing (including random, reasonable suspicion and post-accident screenings). This request seeks to increase the contract funds and term through December 31, 2023. The procurement process for a new award is currently in progress.

RECOMMENDATION:

Recommend approval of Change Order No. 3 with:

Caduceus USA Medical Services, LLC, 535 N. Central Ave., Suite 100, Hapeville, GA, 30354

Amount Not To Exceed: \$71,112.51

and authorize the Chief Executive Officer to execute the change order and all associated

documents.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|-----------------------------------|
| 1. Contract Effective Date: | October 10, 2017 |
| 2. Contract Expiration Date: | September 30, 2023 |
| 3. Amount Spent To Date: | \$1,335,931.00- Total Spent |
| | \$217,217.00 - Initial Term |
| | \$327,361.00 - 1st Renewal |
| | \$199,265.00 - 2nd Renewal |
| | \$89,161.00 - 3rd Renewal |
| | \$264,665.00 - 4th Renewal |
| | \$116,050.00 - Change Order No. 1 |
| | \$122,212.00 - Change Order No. 2 |
| 4. Funding: | General - Operating (HRMS) |