



Legislation Text

File #: 2024-0563, **Version:** 1

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 2 to Contract No. 1327382 Records Management System Maintenance and Software Support Services (Multiyear Contract) [Sole Source Purchase]: for use by Fire Rescue (FR). This contract consists of professional services, hosting, software and technical support for an all-inclusive Records Management Solution for Emergency Medical services and National Fire Incident Reporting System. This request seeks to increase the contract funds to add Community Health and Data Mart software modules. Awarded to Image Trend, Inc. Amount Not To Exceed \$124,273.43.

Information Contact: Michelle Butler, Chief Procurement Officer

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on March 28, 2023, for an amount not to exceed \$522,781.31. On December 19, 2023, the BOC approved Change Order No.1, to correct the contract funds amount due to an error in the initial quote for FY26 and FY27 pricing for Elite Rescue support, for an amount not to exceed \$1,380.22.

This request seeks to increase the contract funds to add Community Health and Data Mart software modules. Data Mart will allow the team to connect data collected and stored in all modules of Image Trend to be accessible through SQL queries and other BI tools already in use, and to merge data to teams in Operations, FMO, and Public Education.

RECOMMENDATION:

Recommend approval of Change Order No. 2 with:

Image Trend, Inc., 20855 Kensington Blvd., Lakeville, MN 55044

Amount Not To Exceed: \$124,273.43

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|-------------------|
| 1. Contract Effective Date: | March 28, 2023 |
| 2. Contract Expiration Date: | December 31, 2027 |
| 3. Amount Spent To Date: | \$199,476.60 |

4. Funding:

270 Fire Fund (FR)