



Legislation Text

File #: 2023-0482, **Version:** 1

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 2 to Contract No.: 1082514 Pre-Employment Drug and Alcohol Testing Services (Annual Contract with 4 Options to Renew): for use by the Department of Human Resources and Merit System (HRMS). This contract consists of providing post-offer pre-employment and fitness for duty physicals to candidates for employment and/or employees. This request seeks to ratify a previously provided forty-five (45) day contract term increase and increase contract funds and term through September 30, 2023. Awarded to Caduceus USA Medical Services, LLC. Amount Not To Exceed: \$118,521.00.

Information Contact: Michelle Butler, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on October 10, 2017 for an amount not to exceed \$284,450.00. On September 11, 2018, the BOC approved the 1st renewal option for an amount not to exceed \$284,450.00. On October 22, 2019, the BOC approved the 2nd renewal option for an amount not to exceed \$284,450.00. On October 27, 2020, the BOC approved the 3rd renewal option for an amount not to exceed \$284,450.00. On November 9, 2021, the BOC approved the 4th renewal option for an amount not to exceed \$284,450.00. On October 25, 2022, the BOC approved Change Order No. 1 to increase the contract amount by \$142,225.02 and to extend the term through April 30, 2023. This contract consists of providing post-offer/pre-employment and fitness for duty physicals to candidates for employment and/or employees, CDL examinations, and substance abuse testing (including random, reasonable suspicion and post-accident screenings).

This request seeks to ratify a previously provided forty-five (45) day contract term increase effective as of May 1, 2023 and seeks to increase the contract funds and term through September 30, 2023. The procurement process for a new award is currently in progress.

RECOMMENDATION:

Recommend approval of Change Order No. 2 with:

Caduceus USA Medical Services, LLC, 535 N. Central Ave., Suite 100, Hapeville, GA, 30354

Amount Not To Exceed: \$118,521.00

and authorize the Chief Executive Officer to execute the change order and all associated documents

ADDITIONAL INFORMATION:

- 1. Contract Effective Date: October 10, 2017
- 2. Contract Expiration Date: June 14, 2023
- 3. Amount Spent to Date:
 - \$1,213,719.00 - Total Spent
 - \$217,217.00 - Initial Term
 - \$327,361.00 - 1st Renewal
 - \$199,265.00 - 2nd Renewal
 - \$89,161.00 - 3rd Renewal
 - \$264,665.00 - 4th Renewal
 - \$116,050.00 - 1st Extension
- 4. Funding: General - Operating (HRMS)