



Legislation Text

File #: 2021-2957, **Version:** 1

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 4 to Contract No. 989294 for Preferred Digital Multi-Functional Imaging Devices (MFD) Supplier (Multiyear Contract): for the Department of Innovation and Technology (DoIT). This contract consists of the lease/purchase of multifunctional copiers with copying, faxing, printing, and scanning capabilities to be used by all County departments. Awarded to Xerox Corporation. CONTRACT TERM EXTENSION ONLY.

Information Contact: Cathryn G. Horner, Director

Phone Number: (404) 371-6334

PURPOSE:

Awarded by the BOC on July 28, 2015 for an amount not to exceed \$3,000,000.00. On July 11, 2017, the BOC approved Change Order No. 1 to extend the contract term to December 31, 2021. On September 10, 2019, the BOC approved Change Order No. 2 for an amount not to exceed \$900,000.00. On December 17, 2019, the BOC approved Change Order No. 3 for an amount not to exceed \$2,500,000.00. This request is to extend the contract's expiration date to December 31, 2022 to allow additional time to evaluate the needs of the county as the pandemic continues.

RECOMMENDATION:

Recommend approval of Change Order No. 4 with:

Xerox Corporation, 9040 Roswell Road, Atlanta, GA 30305

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

1. Contract Effective Date: July 28, 2015
2. Contract Expiration Date: December 31, 2021
3. Amount Spent to Date: \$5,135,699.35
4. Funding: General - Operating (DoIT)