



Legislation Text

File #: 2021-2573, **Version:** 1

Purchasing Type: Renewal (REN)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

REN - Print and Mail Service For Property Tax and Appraisal Statements and Election Documents (Annual Contract - 1st Renewal of 2 Options to Renew): Contract No. 1218789 for use by the Tax Commissioner, Property Appraisal and Voter Registration & Elections (VRE). Consists of printing and mailing property assessments, tax appraisals and voter applications and election documents to citizens of DeKalb County. Awarded to: Diversified Companies, Inc. Amount Not To Exceed: \$111,388.00.

Information Contact: Cathryn G. Horner, Director

Phone Number: (404) 371-6334

PURPOSE:

Awarded on July 14, 2020 for an amount not to exceed \$108,987.50. This contract consists of property assessments, tax appraisal statements, property documents, voter registration notification letters and election absentee ballots and mailing to heads of household in DeKalb County. This request is to exercise the 1st renewal option.

RECOMMENDATION:

Recommend approval to exercise the 1st renewal option through June 30, 2022 with:

Diversified Companies, LLC, 3721 Powers Court, Chattanooga, TN 37416

Amount Not to Exceed: \$111,388.00

ADDITIONAL INFORMATION:

1. Contract Effective Date: July 14, 2020
2. Contract Expiration Date: June 30, 2021
3. Amount Spent To Date: \$ 83,960.04
4. Funding: \$111,388.00
 - \$ 53,625.00 - General Operating (Tax Commissioner)
 - \$ 27,763.00 - General Operating (Property Appraisal)
 - \$ 30,000.00 - Enterprise (VRE)