

Legislation Text

File #: 2017-0830, **Version:** 1

Purchasing Type: Renewal (REN)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

REN - Print & Mail Services, Electronic Billing Presentment and Data Processing (Annual Contract - 2nd Renewal of 4 Options to Renew): Contract No. 988895 for use by the Departments of Watershed Management (DWM), Finance and the Airport. Awarded to Level One, LLC. Amount Not To Exceed: \$365,050.00.

Information Contact: Talisa Clark, CPPO

Phone Number: (404) 687-2797

PURPOSE:

Awarded by the BOC on July 28, 2015 for an amount not to exceed \$136,524.48. On October 11, 2016, the BOC approved the 1st renewal option for an amount not to exceed \$298,345.17. This contract consists of providing customized bill formatting capabilities, print and mail services, electronic bill presentment and data processing, hosting of the County's UCO's water and sewer customer portal for Water, Sanitation and Aviation utility and other miscellaneous statements to citizens and businesses.

RECOMMENDATION:

Recommend approval to exercise the 2nd renewal option through October 31, 2018 with:

Level One, LLC, Three Great Valley Parkway, Suite 100, Malvern, PA 19355

Amount Not To Exceed: \$365,050.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

ADDITIONAL INFORMATION:

1. Contract Effective Date: October 2, 2015
2. Contract Expiration Date: October 30, 2017
3. Amount Spent To Date: \$371,834.20
\$136,524.48 - Initial
\$235,309.72 - 1st Renewal
4. Funding: General - Operating (Finance)