



## Legislation Text

---

**File #:** 2017-1342, **Version:** 1

---

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s):** ALL

CO - Change Order No. 3 to Contract No. 12-902554 for Broker Services for Property & Casualty Insurance (Multiyear Contract): for use by the Department of Finance-Risk Management. Consists of providing broker fees and consultation for property and casualty insurance coverages. Awarded to Resurgens Risk Management, Inc. and Willis Insurance of Georgia, Inc., a Joint Venture Company. Amount Not To Exceed: \$178,000.00.

**Information Contact:** Talisa Clark, CPPO

**Phone Number:** (404) 687-2797

**PURPOSE:**

Awarded by the BOC on November 13, 2012 for an amount not to exceed \$1,250,000.00. On December 10, 2013, the BOC approved Change Order No. 1 to include pass through payments of insurance premiums, Broker Fees, Owner Controlled Insurance Program (OCIP) fees for Capital Improvement Projects and a Risk Management Information System (RMIS) for an amount not to exceed \$8,000,000.00. On January 24, 2017, the BOC approved Change Order No. 2 for the provision of a formal Loss and Safety Program and for additional funding to cover increased cost of insurance premiums through the contract expiration date. This contract consists of the provision of insurance brokerage services for property and casualty insurance, OCIP fees and a RMIS. This request is to increase funding and to extend the contract term month to month to continue services until a new contract is executed.

**RECOMMENDATION:**

Recommend approval of Change Order No. 3 to increase the contract amount and extend the contract term to month to month with:

Resurgens Risk Management, Inc. and Willis Insurance of Georgia, Inc., a Joint Venture Company, 1201 Peachtree Street, Suite 1730, Atlanta, GA 30361

Amount Not To Exceed: \$178,000.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

**ADDITIONAL INFORMATION:**

1. Contract Effective Date: November 13, 2012
2. Contract Expiration Date: December 17, 2017
3. Amount Spent To Date: \$11,366,850.95
4. Funding: General-Operating (Finance-Risk Management).