



Legislation Text

File #: 2023-0713, **Version:** 1

Purchasing Type: Ratification (RA)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

RAT- Ratification of Purchase Order No. 1336528 Vote Center Hubs (Sole Source): for use by the Department of Voters Registration and Elections (VRE). This request seeks to ratify a previously issued purchase order for vote hubs. These hubs enclose the voting equipment used by citizens to cast ballots during an election. Awarded to: Runbeck Election Services, Inc. Amount Not To Exceed: \$2,281,925.00.

Information Contact: Michelle Butler, Procurement Manager

Phone Number: (404) 687-3581

PURPOSE:

On June 23, 2023, a purchase order was approved for the Vote Center Hubs. This advance purchase was necessary due to the lead time to receive the hubs in sufficient time for the upcoming election cycle.

These hubs will streamline the set-up process of the equipment for elections by housing all the equipment necessary for citizens to cast their ballots. It will reduce costs by reducing set-up time needed, reduce labor and mitigate potential injury to workers setting up the equipment as these hubs are on wheels and can be closed up, moved and stored efficiently.

RECOMMENDATION:

Recommend ratification of Purchase Order No. 1336528 with:

Runbeck Election Services, Inc., 2800 S. 36th Street, Phoenix, AZ 85034

Amount Not To Exceed: \$2,281,925.00

ADDITIONAL INFORMATION:

1. Funding: General (VRE)