



## Legislation Text

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**File #:** 2024-0215, **Version:** 1

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**Purchasing Type:** Ratification (RA)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s):** ALL

RA - Ratification of Emergency Contract No. 1357887 Parking Management Services for Trinity Garage and Camp Road (Revenue Generating Contract): for use by the Department of Facilities Management (FM). This contract consists of providing parking management services for the Trinity Parking Deck and Camp Road Surface Lots. This request seeks to ratify an Emergency Agreement, effective December 29, 2023. This request also seeks to continue services through September 30, 2024. Awarded to: Universal Global Parking, LLC. Estimated Gross Revenue: \$24,797.50 per month and Estimated Payment to DeKalb County (35% of gross revenue): \$8,679.13 per month.

**Information Contact:** Michelle Butler, Chief Procurement Officer

**Phone Number:** (404) 687-3581

**PURPOSE:**

On November 30, 2023, the incumbent contractor provided a notice of termination for parking management services for the Trinity Parking Deck and Camp Road Surface Lots, effective December 31, 2024. As the loss of the management company resulted in a material loss of essential government services, an emergency six-month contract was executed with a local vendor. The vendor provided a quote for Parking Management Services for both locations and an agreement was reached for a 35% revenue share for each location. A competitively let procurement process for these services is in progress. This request seeks to ratify an Emergency Agreement, effective December 29, 2023. This request also seeks to continue services through September 30, 2024 to allow time for new contract execution.

**RECOMMENDATION:**

Recommend approval to ratify Contract No. 1357887 and continue services with:

Universal Global Parking, LLC, 233 Peachtree Street NE, Suite 2225, Atlanta, GA 30303

and authorize the Chief Executive Officer to execute the contract and all associated documents.

**ADDITIONAL INFORMATION:**

1. Contract Effective Date:	January 9, 2024
2. Contract Expiration Date:	June 30, 2024
3. Revenue Generated on Previous Contract:	\$3,211,227.63
4. Revenue Generated to Date:	\$ 39,286.81