



## Legislation Text

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**File #:** 2024-0382, **Version:** 1

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**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s):** ALL

CO - Change Order No. 2 to Contract 1274588 Card Access (Keyscan) Installation, Maintenance and Repair (Annual Contract with 2 Options to Renew): for use by the Departments of Facilities Management (FM), Watershed Management (DWM) and Police Services (PS). This contract consists of the installation, maintenance and repair of all card access points. This request seeks to add Police Services to the contract and increase the contract amount. Awarded to Southeastern Security Professionals, LLC. Amount Not To Exceed: \$104,000.00.

**Information Contact:** Michelle Butler, CPPO, Chief Procurement Officer

**Phone Number:** (404) 687-3581

**PURPOSE:**

Awarded by the BOC on December 24, 2021, for an amount not to exceed \$215,000.00. On April 26, 2022, the BOC approved Change Order No. 1 to increase funding for an amount not to exceed \$585,000.00 for the inclusion of DWM and additional sites. On December 13, 2022, the BOC approved the 1st renewal option and added additional locations for service for an amount not to exceed \$705,000.00. On December 12, 2023, the BOC approved the 2nd renewal option for an amount not to exceed \$675,000.00. This contract consists of the installation, Maintenance and repair of all card access points.

This request seeks to add Police Services to the contract and increase the contract amount.

**RECOMMENDATION:**

Recommend approval of Change Order No. 2 with:

Southeastern Security Professionals, LLC, 1780 Corporate Drive, Ste. 410, Norcross, GA 30093

Amount Not To Exceed: \$104,000.00

**ADDITIONAL INFORMATION:**

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|------------------------------|--|
| 1. Contract Effective Date:  | January 1, 2022                        |
| 2. Contract Expiration Date: | December 31, 2024                      |
| 3. Amount Spent To Date:     | \$749,678.95                           |
|                              | \$384,506.33 - Initial Award           |
|                              | \$365,172.62 - 1 <sup>st</sup> Renewal |

4. Funding: \$104,000.00 - Operating (PS)