



## Legislation Text

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**File #:** 2021-2843, **Version:** 1

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**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s):** All

CO - Change Order No. 2 to Contract No. 1226949 for Meal Services for Seniors: Provision of Congregate & Shelf-Stable Meals at Senior Centers (Annual Contract with 2 Options to Renew): for use by the Department of Human Services (HS). Consists of the provision of congregate and shelf-stable meals for seniors. Awarded to Meals On Wheels Atlanta. Temporary change in SOW only.

**Information Contact:** Cathryn G. Horner, Chief Procurement Officer

**Phone Number:** (404) 371-6334

**PURPOSE:**

Awarded by the BOC on September 22, 2020 for an amount not to exceed \$436,883.00. On June 8, 2021, the BOC approved Change Order No. 1 for an amount not to exceed \$14,000 to adjust the price of congregate meals from \$8.16 per meal to \$8.25 per meal for Year 1 and to change the meal type from warm to frozen. This request is to temporarily increase the scope of work to include delivery of meals to seniors' homes until the senior centers are reopened.

**RECOMMENDATION:**

Recommend approval of Change Order No. 2 with:

Meals On Wheels Atlanta, 1705 Commerce Drive NW, Atlanta, GA 30318

and authorize the Chief Executive Officer to execute the contract and all associated documents.

**ADDITIONAL INFORMATION:**

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|------------------------------|--------------------|
| 1. LSBE Participation:       | 10%                |
| 2. Contract Effective Date:  | April 12, 2021     |
| 3. Contract Expiration Date: | April 11, 2022     |
| 4. Amount Spent to Date:     | \$0.00             |
| 5. Funding:                  | 250 ARC Grant - HS |