



## Legislation Text

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**File #:** 2022-2232, **Version:** 1

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**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s):** ALL

CO - Change Order No. 1 to Contract No. 1082514 Pre-Employment Drug and Alcohol Testing Services (Annual Contract with 4 Options to Renew): for use by the Department of Human Resources and Merit System (HRMS). This contract consists of providing post-offer pre-employment and fitness for duty physicals to candidates for employment and/or employees. This request is to increase the contract funding and term through April 31, 2023. Awarded to Caduceus USA Medical Services, LLC. Amount Not To Exceed: \$142,225.02.

**Information Contact:** Michelle Butler, Procurement Manager

**Phone Number:** (404) 687-3581

**PURPOSE:**

Awarded by the BOC on October 10, 2017 for an amount not to exceed \$284,450.00. On September 11, 2018, the BOC approved the 1st renewal option for an amount not to exceed \$284,450.00. On October 22, 2019, the BOC approved the 2nd renewal option for an amount not to exceed \$284,450.00. On October 27, 2020, the BOC approved the 3rd renewal option for an amount not to exceed \$284,450.00. On November 9, 2021, the BOC approved the 4th renewal option for an amount not to exceed \$284,450.00. This request, to increase the contract funding and term, will assist in the continuation of existing pre-employment and fitness for duty physicals as well as prevent a gap in services while a new contract is obtained.

A solicitation was previously issued for the above listed services but resulted in a cancellation. A rebid solicitation is collaboratively being drafted for advertisement within the coming months.

**RECOMMENDATION:**

Recommend approval of Change Order No. 1 with:

Caduceus USA Medical Services, LLC, 535 N. Central Ave., Suite 100, Hapeville, GA, 30354

Amount Not To Exceed: \$142,225.02

and authorize the Chief Executive Officer to execute the change order and all associated documents.

**ADDITIONAL INFORMATION:**

1. LSBE Participation: 20%
2. Contract Effective Date: October 10, 2017
3. Contract Expiration Date: October 31, 2022

4. Amount Spent To Date:           \$1,103,231.00 - Total Spent  
  \$269,594.00 - Initial Term  
  \$276,916.00 - 1<sup>st</sup> Renewal  
  \$201,140.00 - 2<sup>nd</sup> Renewal  
  \$ 89,161.00 - 3<sup>rd</sup> Renewal  
  \$266,420.00 - 4<sup>th</sup> Renewal

5. Funding:                            General - Operating (HRMS)