



## Legislation Text

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**File #:** 2022-1428, **Version:** 1

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**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s):** All

CO - Change Order No. 2 to Contract Nos. 1213056 and 1213057 for Temporary Personnel Services (Four (4) Year Multi-Year Contract): for use by all DeKalb County departments through the Department of Human Resources & Merit System (HRMS). The contracts consist of the provision of temporary staffing. Awarded to: Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and Corporate Temps, Inc. Total Amount Not To Exceed: \$5,000,000.00.

**Information Contact:** Cathryn G. Horner, Chief Procurement Officer

**Phone Number:** (404) 371-6334

**PURPOSE:**

Awarded by the BOC on April 28, 2020 for a total amount not to exceed \$10,000,000.00. On February 10, 2022, HRMS requested that \$1,000,000.00 be moved from Contract 1213057 from 1213056 due to heavy usage which resulted in Change Order No. 1. These contracts consist of the provision of part-time and full-time temporary personnel positions with DeKalb County on an as needed basis. The estimated spend for these services has increased due to staffing needs related to TLAC and Voters' Registration. This request is to increase the contracts' amounts to allow for continued services.

**RECOMMENDATION:**

Recommend approval of Change Order No. 2 with:

Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services, 1999 West 190<sup>th</sup> Street, Torrance, CA 90504

Note: LSBE Participation: 20%

Estimated Amount: \$3,000,000.00

Corporate Temps, Inc., 5950 Live Oak Parkway, Suite 230, Norcross, GA 30093

Note: LSBE Participation: 20%

Estimated Amount: \$2,000,000.00

Total Amount Not To Exceed: \$5,000,000.00

and authorize the Chief Executive Officer to execute the change orders and all associated documents.

**ADDITIONAL INFORMATION:**

1. Contract Effective Date: July 1, 2020
2. Contract Expiration Date: June 30, 2024
3. Amount Spent to Date: \$4,739,421.47
4. Funding: Temporary Services - Operating (All Departments)