



Legislation Details (With Text)

File #: 2018-2454 **Version:** 1 **Name:**
Type: Resolution **Status:** Preliminary Item
File created: 7/19/2018 **In control:** Board of Commissioners
On agenda: 9/11/2018 **Final action:** 9/11/2018
Title: Commission District(s): ALL
RFP - Request for Proposals No. 18-500483 Payroll Tax, Wage Deduction, Employment Verification and Affordable Care Act Compliance Services (Multiyear Contract): for use by the Department of Finance - Risk Management. Consists of providing payroll tax filing, wage deductions, employment verification and affordable care act compliance services. Recommend award to the sole proposer, who is responsive and responsible: ADP, LLC. Amount Not To Exceed: \$631,428.12

Indexes:

Attachments: 1. Agenda Notes, 2. Cum Score Report, 3. UD Rec Form, 4. Market Survey

Date	Ver.	Action By	Action	Result
9/11/2018	1	Board of Commissioners		
9/11/2018	1	Board of Commissioners		
9/11/2018	1	Board of Commissioners		
9/4/2018	1	FAB-Finance, Audit & Budget Committee	recommended for approval.	Pass
9/4/2018	1	Committee of the Whole		

Purchasing Type: Request for Proposals (RFP)

Public Hearing: YES ☐ NO ☒ **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

RFP - Request for Proposals No. 18-500483 Payroll Tax, Wage Deduction, Employment Verification and Affordable Care Act Compliance Services (Multiyear Contract): for use by the Department of Finance - Risk Management. Consists of providing payroll tax filing, wage deductions, employment verification and affordable care act compliance services. Recommend award to the sole proposer, who is responsive and responsible: ADP, LLC. Amount Not To Exceed: \$631,428.12

Information Contact: Talisa Clark, CPPO

Phone Number: (404) 687-2797

PURPOSE:

Consists of providing payroll tax filing, wage deductions, employment verification and affordable care act compliance services. One (1) proposal was received.

RECOMMENDATION:

Recommend award to the sole proposer, who is responsive and responsible:

ADP, LLC., 5800 Windward Parkway, Alpharetta, GA 30005

Amount Not To Exceed: \$631,428.12

and authorize the Chief Executive Officer to execute the contract and all associated documents.

Evaluation Committee Score:

<u>Firm:</u>	<u>Score:</u>
ADP, LLC.	76.2

After evaluation of technical and cost proposal, the recommendation is to award to the sole proposer, who is responsive and responsible.

ADDITIONAL INFORMATION:

- | | | |
|----|------------------------------------|------------------------------------|
| 1. | Contract Effective Date: | Date of Award |
| 2. | Contract Expiration Date: | December 31, 2022 |
| 3. | Amount Spent on Previous Contract: | \$541,228.60 |
| 4. | Funding: | General - Operating (Finance - RM) |